



# Town of Arlington Community Development Block Grant

## Program Annual Action Plan for Program Year 49

July 1, 2023 – June 30, 2024

Town of Arlington Department of Planning and Community Development

Approved by HUD October 6, 2023

## **Executive Summary**

### **AP-05 Executive Summary - 91.200(c), 91.220(b)**

#### **1. Introduction**

The Town of Arlington has been awarded \$1,058,933 from the U.S. Department of Housing and Urban Development for Program Year 49, operating between July 1, 2023 and June 30, 2024. Due to the limited remaining number of home rehabilitation loans, the Town estimates it will receive less than \$20,000 in program income in addition to the entitlement allocation. Prior year resources are also expected to be used for an off-cycle application for a Department of Public Works curb cut ADA accessibility project. A budget amendment which will include the program income and prior year resources available for Program Year 49, is planned to be filed. Applications have been received and the CDBG Subcommittee has met to analyze applications for funding. Using application criteria and a Grant Evaluation Scoresheet, the Subcommittee scored each application and made funding recommendations. The scoring rubric in the appendix was included as a part of this year's CDBG application.

This year the Town received 20 funding requests from 14 organizations and Town departments totaling \$1,394,918. The applications are grouped into the following categories, which align with HUD's CDBG Activity categories: Rehabilitation/Housing, Public Service programs, Public Facilities and Improvements, Planning, and Administration. Six applications for new projects were received this year. Three new applications fall under the Public Facilities and Improvements category: Robbins Library Accessible Restroom Renovation, Arlington Veterans Memorial Park, and Arlington on Tap (which was submitted by the Arlington Zero Waste Committee to install one of three water bottle filling stations in Arlington). Under the Public Services category new applications were received from: Arlington Center for the Arts for a Scholarship Program for all ages and an Arts Program at Arlington Housing Authority locations, and the Housing Corporation of Arlington submitted an application for a Civic Engagement Coordinator to work with their tenants.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The primary objective of HUD's Entitlement Programs is to develop viable communities through the provision of decent housing, a suitable living environment, and expanded economic

opportunities. As an Entitlement Community, the Town of Arlington is required to develop a Consolidated Plan every five years and corresponding Annual Action Plans yearly. These help determine community needs and establish affordable housing and community development priorities, maximizing positive impact for low and moderate-income persons. This Annual Action Plan for Program Year 49 represents the fourth year of the 2020-2024 Consolidated Plan. Three of the four priority needs identified in the 2020-2024 Consolidated Plan will each be addressed in the Program Year 49 Annual Action Plan. These objectives will help create conditions for achieving outcomes including improved accessibility for residents with disabilities, an improved quality of life for seniors and young people from families who make a low- to moderate-income and housing for households who make a low- to moderate-income.

#### **Town of Arlington Priority Needs:**

**Affordable Housing** – The need for development of new affordable housing and rehabilitation of existing affordable housing persists, as housing costs in the Greater Boston area have continued to escalate, a phenomenon exacerbated by the pandemic. The North Suburban HOME Consortium (NSC) communities have prioritized the creation and preservation of affordable housing, including development of affordable rental and owner-occupied housing, as a strategy to address escalating housing costs for households with low and moderate incomes.

**Economic Development** – There is a need to provide economic opportunities to low- and moderate-income residents through redevelopment or investment in commercial districts, supporting entrepreneurship, promoting a dynamic business climate, and preserving a strong employment base.

**Public Facilities, Infrastructure and Parks** – The Town has identified a need to improve Town parks, public facilities, and infrastructure to address accessibility, climate resiliency, and other needs disproportionately affecting low- and moderate-income-earning residents. These improvements are essential to improving the quality of life for low- and moderate-income residents. In addition, the Town is committed to ensuring environmental resiliency, specifically through flood drainage improvements in low- and moderate-income neighborhoods.

**Public Services** – The Town is focused on addressing the needs of residents with low and moderate incomes, particularly children, seniors, domestic violence survivors, people with disabilities, and other low-and moderate-income populations. The Town will prioritize needs for investment in public and human services, which includes a suite of public and private agencies dedicated to issues such as food insecurity, transportation for seniors and people with disabilities, accessing affordable recreational opportunities, and health care.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During Program Years 46 and 47, the Town of Arlington made significant strides toward achieving the goals set forth in the 2020-2024 Consolidated Plan. Despite numerous challenges caused by the Covid-19 pandemic, subrecipients reached or made progress toward the goals outlined in the respective Annual Action Plans. Public service programs served thousands of individuals, both in-person and through remote or virtual means. Park rehabilitation, curb cuts and sidewalk improvements, resiliency measures at Food Link, and fit-out construction of the Arlington EATS food pantry market have improved ADA accessibility, making public spaces more user-friendly, and enhanced subrecipients' ability to deliver on their mission to serve CDBG-eligible populations. Affordable housing capital improvements continued last year, improving quality of life by providing safe living spaces for tenants of the Housing Corporation of Arlington and Caritas Communities.

In addition to regular programming and activities, CDBG supported programs and activities that were responsive to the impact of the COVID-19 pandemic through additional allocations of CDBG funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Two small business programs that began in Program Year 46 concluded in Year 47 after supporting 46 small business owners with working capital and technical assistance support as they responded to the challenges of the pandemic. Arlington also concluded tenant assistance programs that supported 113 households. The program leveraged \$289,820 in local Community Preservation Act funds. Additionally, thousands of residents benefited from expanded public services including provision of food, tutoring programming, youth program scholarships, rental assistance, and COVID-19 testing.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

This year's citizen participation included legal notices published in a print newspaper and notices posted on the Town website, Town social media, and shared via email with interested groups and organizations. These print and online notices informed residents of opportunities to engage with the planning process. The February 6 Public Hearing was advertised using the methods listed above. In addition, calendar notices were posted on the Town website prior to the CDBG Subcommittee meetings held on February 15 and March 8. Another legal notice announcing the Draft Annual Action Plan was submitted for publishing in a local newspaper on April 6 and April 13 in order to notify residents of the Public Comment Period occurring between April 7 and May 8, and the Public Hearing was held on April 20. The Public Hearing was recorded and is available to view on Town website. Online notices and social media posts also publicized the Draft Annual Action Plan and the Public Comment Period and Public Hearing on a weekly basis for the duration of the comment period. Director of Planning and Community Service, Claire Ricker, discussed the Annual Action Plan comment period during her April 27th Department update recorded by Arlington Community Media Inc.(ACMi). The recording is available to view on the Town website. Subrecipients and stakeholders were emailed updates before each public hearing and with information regarding the comment period.

Continuing upon past efforts to expand engagement, Arlington's CDBG Subcommittee once again counted two Arlington residents among its members. CDBG-related questions were included in the annual town survey which engaged the public and saw responses from thousands of residents.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two letters from residents/Arlington Housing Authority Board members were received before the February 15 CDBG Subcommittee meeting. Both letters were concerning the potential for a conflict of interest in the Housing Corporation of Arlington's proposed Civic Engagement Coordinator position. These letters were posted online with the meeting materials for both CDBG Subcommittee meetings.

The CDBG Subcommittee took the opinions stated in these letters into consideration when recommending funding for Project Year 49.

### ***Comments received during the April 20, 2023 public hearing:***

The Treasurer for Operation Success gave an overview of the Operation Success program and asked about the funding decrease for Program Year 49.

I thanked Janet for her comments and said that all Subrecipients would be notified if there is a change in the Program Year 49 budgets due to a Program Income update. The CDBG Subcommittee would meet again to recommend any changes to the budget.

### ***Correspondence received during the Comment Period:***

Nine letters were received during the comment period in support of the Housing Corporation of Arlington (HCA) and requesting additional funding for HCA's Operation Success program.

Each individual was thanked for their letter in support of Operation Success and reminded that their comments would be included with the Program Year 49 Annual Action Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

*All comments were accepted.*

**7. Summary**

*See above*

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		ARLINGTON	
CDBG Administrator	ARLINGTON	Department of Planning and Community Development	
HOME Administrator			

Table 1 – Responsible Agencies

### Narrative

#### Consolidated Plan Public Contact Information

Town of Arlington  
Planning and Community Development

Claire Ricker, Director of Planning and Community Development  
cricker@town.arlington.ma.us

Mary Muszynski, Community Development Block Grant Administrator  
mmuszynski@town.arlington.ma.us

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Town of Arlington, through its Department of Planning and Community Development, engaged in consultations with relevant agencies, organizations, and community-based groups to obtain input on priority needs, recommended strategies, and investment opportunities for the best use of Community Development Block Grant funds. The Town invited and considered comments received during public comment periods and utilized the extensive consultations conducted prior to the creation of the 2020-2024 Consolidated Plan, including one-on-one interviews, stakeholder sessions, a web-based stakeholder survey, and meetings with a variety of community organizations.

A Public Hearing took place on February 6, 2023 to gather input on priority community development needs, pertaining to the applications received for funding for the Program Year 49 Annual Action Plan. A notice was placed on the Town website, an email notice was sent on February 2, 2023 to residents who signed up for Town notifications, a legal notice was published on January 12, 2023 and January 19, 2023 in the Arlington Advocate & Star, a local newspaper, and an announcement was posted on YourArlington.com.

A second virtual Public Hearing is scheduled to be held on April 20 2023, during the 30-day public comment period, to gather comments on the draft Annual Action Plan. The plan will be presented at the hearing. A legal notice was submitted to be published on April 6, 2023 and on April 13, 2023 in the Arlington Advocate & Star, a local newspaper. Notices were published on the Town of Arlington's website, through Town email notices, and on Town social media channels in order to make the public aware of the opportunity to comment. Further, the following groups were notified of the public comment period and public hearing: the Arlington Human Rights Commission; the Disability Commission; the Diversity Task Group of Envision Arlington; human service organizations; and the Arlington Housing Authority; all CDBG applicant organizations. These notices are intended to make the public aware of the public comment period, the public hearing, and how to participate.

The Town increased collaborative engagement with the Arlington business community during Program Year 46 and 47. Feedback was gathered centrally through the Arlington Economic Recovery Task Force, which included representatives from the Town and Arlington's business and nonprofit community, as well as through sector-specific focus groups and surveys. These meetings and feedback will be used in the development of future economic development activities, though no new economic development activities are planned in Program Year 48 or 49.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Annual Action Plan coordinates many of the planning, community development and housing initiatives within the Town. The Department communicates and collaborates with numerous Town Departments and independent entities, including the Arlington Housing Authority, the Housing Corporation of Arlington, Caritas Communities, Inc., nonprofit human service providers, and the Arlington Department of Health and Human Services. The ongoing collaboration enables the coordination of efforts and investments. In particular, the Town collaborated with the Housing Corporation of Arlington and the Arlington Department of Health and Human Services to refer residents seeking rental and utilities assistance to the appropriate resources to prevent homelessness and lack of essential services during the pandemic.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Arlington is a member of the Balance of State CoC. Arlington participates in monthly meetings with service providers including coordinated entry and application process for the Emergency Shelter Grant (ESG). Through attendance at the monthly CoC meetings and participation on CoC subcommittees, the Town is able to direct its efforts as well as programs and services to ensure coordination with the CoC. The Department of Planning and Community Development, in coordination with the CoC, representatives from the Arlington Police Department and Department of Health and Human Services, facilitate the annual Point in Time (PIT) count of unsheltered and sheltered homeless persons. In addition, the Police Department and Department of Health and Human Services conduct weekly outreach to Arlington's homeless population.

The Housing Corporation of Arlington (HCA) is also a participant in the Balance of State CoC and helps coordinate resources for the homeless and at-risk population, and to understand and address the needs of those persons. The HCA has a total of twelve units which are occupied by formerly homeless individuals: two units in the Capitol Square project, one in the Kimball Farmer House, four at 20 Westminster Avenue, two at 117 Broadway, and three units at 19R Park Ave, for a total of twelve units which are occupied by formerly homeless individuals. HCA's formerly homeless tenants receive social services and assistance from the Somerville Homeless Coalition, a member of the Balance of State CoC. In addition, the HCA runs the Homelessness Prevention Fund (HPF) through which it raises 100% private funds from Arlington residents in an Annual Appeal for making small grants to income-eligible households to prevent homelessness. These grants assist with back rent, first month's rent, moving costs, and/or security deposits. The maximum grant is \$1,500. The recipients must show they will be stable for at least six months to receive a grant. HCA raises approximately \$30,000 annually for the program. Since its inception, HCA has provided over 600 grants totaling over one million dollars.

Arlington also has a Director of Veterans' Services. This department assists Arlington veterans with homelessness prevention or eradication. Through the Massachusetts General Law Chapter 115 program, Arlington helps veterans with a variety of needs, including providing them with

three days of immediate housing in a local hotel. Assistance beyond temporary shelter is coordinated through the New England Center and Home for Veterans where they can access additional benefits, including signing up for HUD's Veterans Affairs Supportive Housing (VASH) vouchers.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Town, through its active participation in the Balance of State CoC, assists in the development of performance standards and helps make decisions for ESG funds. Arlington refers clients to social service providers in the CoC and works with the providers on developing performance standards, policies, and procedures. The CoC maintains fully developed policies and procedures for HMIS administration.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Arlington Recreation Department
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Recreation Department representatives were consulted in a community stakeholders' session. This Department runs recreational programs for residents of all ages within the community. The issues identified include regulatory challenges, minimum wage, ADA compliance, inclusiveness of facilities (i.e., bathrooms), and providing efficient staffing to run activities year-long.
2	<b>Agency/Group/Organization</b>	Arlington Youth Counseling Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Health Health Agency Child Welfare Agency Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. The issues identified were limited personnel, long waitlists, and increased demand of services. The anticipated outcome is increasing school-based consulting, bringing more clinicians into schools to continue the focus on mental health. Identified needs and priorities are for the continued individual and family counseling for Arlington residents whose problems involve children or adolescents ages 3 to 21. Areas for improved coordination include structural renovations and expanding clientele to support those under the age of 60.
3	<b>Agency/Group/Organization</b>	FIDELITY HOUSE
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Narrowing the Digital Divide Child Welfare Agency Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. The following issues were identified: accessibility within the Fidelity House building, a lack of community awareness of services provided by this agency, a lack of collaboration between agencies creating licensing barriers for staff and transportation. Anticipated outcome is to create better accessibility on the building, and adequate access to transportation.

4	<b>Agency/Group/Organization</b>	ARLINGTON BOYS AND GIRLS CLUB
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Services - Narrowing the Digital Divide Regional organization Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Agency was consulted within a community stakeholder session. Issues identified included: expanded programming for youth, upkeep of structures, and the demand for recreational opportunities. The Town will seek to improve program outreach.
5	<b>Agency/Group/Organization</b>	Housing Corporation of Arlington
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted during a community stakeholder session. Areas for improved coordination include zoning modifications to allow larger or taller structures. Additional areas for improved coordination include timing of HOME funds, other public resources, and the Environmental Review timeframe. The anticipated outcome is a continued focus on affordable housing development.

6	<b>Agency/Group/Organization</b>	Arlington Health and Human Services Department
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-homeless Services-Health Health Agency Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis Lead-based Paint Strategy

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>This Town department was consulted during a community stakeholder session. An area for improved coordination is to create an outreach plan and designating a specific person to coordinate it. An anticipated outcome of the consultation is to receive funding to formalize the position. The consultation process will result in the establishment of housing priorities and CDBG funding allocations consistent with Member Community Needs. Specifically for the Council on Aging, the Town consulted with the Arlington Council on Aging (COA) for the Housing Production Plan and continues to do so with the Housing Plan Implementation Committee and Arlington Affordable Housing Trust. The COA was consulted for input on needs of elderly homeowners, renters, and those at risk for homelessness. This consultation created a new opportunity to expand the departments involved in HUD's Point in Time unsheltered homeless count which made the resources available stronger and also expanded the awareness of homelessness in town. Consultations included exploration of innovative elderly housing. Additional issues identified include the need for support to elders to maintain housing stability, the growing issue of hoarding, and the number of elders at risk of homelessness as their long-term rental housing costs rises significantly due to an escalating market and inflation. The anticipated outcome is an assessment of opportunities to increase linkages between providers and housing developers. The Health Department enforces 105 CMR 410.000: Minimum Standards of Fitness for Human Habitation (State Sanitary Code, II) and the Lead Code. Once contacted by a resident, the Board of Health conducts a lead determination if there is a child under the age of six residing at a property. An inspector tests painted areas in the home to determine if lead is present. If a positive result is found, then the Lead Inspector orders the owner of the property to bring the home into compliance. In the past year the Health Department has conducted four home inspections and issued orders to owners for compliance. The Health Department is also a partner in addressing homelessness in Arlington and is spearheading a committee to address homelessness in Arlington. Coordination with this department helps to better understand the challenges of lead and homelessness here in Arlington. The CDBG Administrator will continue to work closely with this department to remain updated on these challenges in the community, along with general needs of all Arlington residents that could be addressed through CDBG.</p>
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7	<b>Agency/Group/Organization</b>	Arlington Police Department
	<b>Agency/Group/Organization Type</b>	Other government - Local Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department was consulted during a community stakeholder session. Specifically, the consultation was with the Police Chief and the Mental Health Clinician. Areas for improved coordination are working with the homeless population to get individuals housing and services.
8	<b>Agency/Group/Organization</b>	Somerville-Arlington Continuum of Care
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The CoC was consulted during a community stakeholder session. Anticipated outcomes are CoC moving to broader coverage and regionalizing housing support efforts. Arlington is a member of the Somerville-Arlington Continuum of Care, which merged with the Balance of State CoC in December 2019. The town participates in monthly meetings with service providers. The Somerville Homeless Coalition provides homeless and near homeless individuals, including the elderly, with support services and housing solutions. This continued relationship ensures Arlington has a potential resource for financing for affordable units for homeless individuals, should the town have an opportunity to create such a space.
9	<b>Agency/Group/Organization</b>	Town of Arlington Energy Efficiency
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders Civic Leaders Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Market Analysis Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The staff member was consulted during a community stakeholder session. Areas for improved coordination are working with residents and landlords to connect to energy efficient programs. Anticipated outcomes are continuing to work with the community to create best practices for energy equity.

10	<b>Agency/Group/Organization</b>	Town of Arlington Environmental Planner
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders Civic Leaders Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Planner was consulted during a community stakeholder session. The Environmental Planner focuses on climate adaptation and opportunities to utilize public space for building resiliency. Anticipated outcomes include supporting an appropriate resiliency projects and leveraging state and private resiliency and climate adaption funding and CDBG funding.
11	<b>Agency/Group/Organization</b>	Town of Arlington Public Health Director
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Other government - Local Business Leaders Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Market Analysis

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Public Health Director was consulted during a community stakeholder session. The Public Health Director focuses on the public health of the community through regulatory enforcement, environmental health, communicable disease prevention, and emergency preparedness. Issues identified were gaps in services for clients across all age groups and inadequate staffing to complete the necessary work.
12	<b>Agency/Group/Organization</b>	Mystic River Watershed Association
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Resiliency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted as part of a community stakeholder session. The agency focuses on the whole Mystic River watershed and specifically on greenways and building resiliency. Anticipated outcomes include supporting an appropriate resiliency projects within the watershed.
13	<b>Agency/Group/Organization</b>	MassHire MetroNorth Workforce Development Board
	<b>Agency/Group/Organization Type</b>	Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Non-Housing Needs Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted directly. The agency provides career and employment services to people who are unemployed or looking for better jobs, as well as employers who are looking for employees. Anticipated outcomes include aligning the needs of businesses with the needs of job seekers.

14	<b>Agency/Group/Organization</b>	Minuteman Senior Services
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted through an in-person session held on June 19, 2019.
15	<b>Agency/Group/Organization</b>	North Suburban Consortium
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Town of Arlington consulted with adjacent communities in the North Suburban Consortium including, Chelsea, Everett, Malden, Medford, Melrose, Revere, and Winthrop, Massachusetts. Consultation occurred during monthly meetings held during the planning process. The consultation process helped shape housing priorities and HOME funding allocations, especially in work on affordable housing in town.
16	<b>Agency/Group/Organization</b>	Arlington Economic Recovery Task Force
	<b>Agency/Group/Organization Type</b>	Other government - Local Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>During monthly meetings, the Arlington Economic Recovery Task Force, composed of representatives from the Town and Arlington's business and nonprofit community, collaborated with Town officials on pandemic-recovery response for the Arlington small business community. Additionally, sector-specific focus groups and surveys were used as instruments to collect information on needs. These meetings and feedback were used in the development of economic development activities in the Program Year 47 Annual Action Plan.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

All relevant agencies were consulted by the Town of Arlington.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerville Homeless Coalition	Arlington relies on the Continuum of Care providers to supplement our homeless prevention program.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Housing Production Plan/ Housing Plan	Department of Planning and Community Development	<p>The primary goal of the Housing Production Plan is to increase the number of deed-restricted affordable housing units in Arlington. The Housing Production Plan identified priority sites and populations. A committee, the Housing Plan Implementation Committee, was created to help execute the goals of the HPP. At 2022 Town Meeting, several zoning and town bylaw amendments aimed at addressing the creation of affordable housing and more housing options, including accessory dwelling units, an increase to the percentage of affordability in the existing inclusionary housing bylaw, and a Home Rule Petition for a real estate transfer fee were adopted. Together, these efforts may lead to increased funding and housing options, including for affordable housing. The Arlington Housing Plan was updated for 2022-2027. The five-year plan replaces the Town's 2016 Housing Production Plan which expired in the fall of 2021. Informed by data, research, and community engagement, the plan shares a vision and specific ways that Arlington can lead on providing housing options for a range of people. The plan includes a comprehensive housing needs assessment, affordable housing goals, and outlines strategies for how to achieve those goals through policy and zoning changes, new programs, and funding sources.</p>
Community Preservation Plan	Community Preservation Committee	<p>The Community Preservation Plan discusses use of local funds in affordable housing. The Consolidated Plan prioritizes the upkeep and creation of affordable housing which is in line with the goals of the Community Preservation Plan. CDBG projects will continue to leverage Community Preservation Act funding.</p>
Arlington Master Plan	Department of Planning and Community Development; the Master Plan Implementation Committee	<p>The Department of Planning and Community Development and the Master Plan Implementation Committee recommended creating a Housing Production Plan and working with the non-profit Housing Corporation of Arlington to create affordable housing. The housing element of the Master Plan encouraged a focus on the production of affordable housing which is aligned with the Town's CDBG goals.</p>

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Open Space and Recreation Plan	Arlington Recreation Department	The Open Space and Recreation Plan values recreational opportunities for Arlington residents, as does the Strategic Plan. The Open Space and Recreation Plan was recently updated for 2022-2029.
Municipal Vulnerability Planning Report	Town of Arlington	The Municipal Vulnerability Planning effort identified the top priority is addressing flooding in the Mill Brook Corridor, but also focuses on resiliency projects throughout Arlington.
Connect Arlington Sustainable Transportation Plan	Department of Planning and Community Development	Connect Arlington focuses on all aspects of transportation and mobility in Arlington, including walking, bicycling, public transportation, driving, shared mobility, and micro-mobility. The plan provides a vision for the development of the transportation system in Arlington over the next 20 years. The plan will inform future Public Facilities and Improvements projects funded by CDBG going forward.
Arlington Net Zero Action Plan	Department of Planning and Community Development, Clean Energy Future Committee	The Net Zero Action Plan aims to guide Arlington to net zero greenhouse gas pollution by 2050. The plan will inform the implementation of Housing and Public Facilities and Improvements activities funded by CDBG.
Fair Housing Action Plan	Department of Planning and Community Development	The Fair Housing Action Plan addresses equitable access to housing choice in the Town of Arlington. The goal of fair housing efforts is to eliminate housing discrimination and residential segregation. This plan aims to advance these twin goals through analysis of existing fair housing conditions and recommended actions by the Town. This plan aligns with CDBG and town goals.

**Table 3 - Other local / regional / federal planning efforts**

## **Narrative**

Please see the above narrative for the Annual Action Plan process.

## AP-12 Participation - 91.401, 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Town, through the Department of Planning and Community Development, implemented a broad-based approach to maximize citizen participation and input into the identification of priority needs and investment strategies to address those needs. Citizen participation efforts include two public meetings and a 30-day period for public comment, in addition to print- and web-based outreach notifying the public of opportunities to engage. Input from this participation process was utilized to establish the funding priorities for CDBG funds. Moreover, citizen participation begins with ensuring access to records. The Town has made files relevant to the planning and administration of CDBG funds available online in accessible formats.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	News paper Ad	Non-targeted/broad community	Legal ads were posted in the local newspaper on January 19, 2023 and January 26, 2023 to notify the public about the Public Hearing on requests for Program Year 49 funding to be held on February 6, 2023.	No comments were received	N/A	<a href="https://www.masspublicnotices.org">https://www.masspublicnotices.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet Outreach	Non-targeted/broad community	A notice was posted on the Town of Arlington website on January 19, 2023 to notify the public of the Hearing on requests for Program Year 49 funding to be held on February 6, 2023.	No comments were received	N/A	<a href="https://www.arlingtonma.gov/Home/Components/News/News/12896/2651?arch=1">https://www.arlingtonma.gov/Home/Components/News/News/12896/2651?arch=1</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	<p>A Public Hearing was held during the February 6, 2023 Select Board meeting. The Program Year 48 mid-year report was reviewed and CDBG Applicants were invited to give the Select Board an overview of their proposed programs for Program Year 49.</p> <p>Annual Action Plan 2023</p>	<p>Several applicants reviewed their proposed projects for the Select Board. A recording of the meeting is available on Arlington Community Media (ACMi)</p>	<p>All comments were received.</p>	<p><a href="https://www.youtube.com/watch?v=qOylhXy-zRo&amp;list=PLztbi9KA9roVibSYmXmzb1iHjbR4QWwoK&amp;index=12">https://www.youtube.com/watch?v=qOylhXy-zRo&amp;list=PLztbi9KA9roVibSYmXmzb1iHjbR4QWwoK&amp;index=12</a></p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
			<p data-bbox="940 1414 1161 1479">Annual Action Plan 2023</p>	<p data-bbox="1171 483 1262 1620">Two members of the community submitted correspondence in advance of the February 9, 2023 meeting. These letters were posted with the meeting materi</p>		<p data-bbox="1640 1414 1671 1446">26</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	<p>The Select Board held a public hearing March 27, 2023 to receive proposals for use of funds. The Select Board let attendees know that the next step would be for the CDBG Subcommittee to meet to discuss funding, and that once the funding decisions were made, the CDBG administrator would bring those recommendations to the Select Board for approval and movement to Town Meeting for final approval.</p> <p>Annual Action Plan 2023</p>	Select Board Member comments were focused on continuing to support the work of subrecipients to support members of the public. There were no comments	All comments were accepted.	<a href="https://www.youtube.com/watch?v=2IDFpKU4Zvc&amp;list=PLztbi9KA9roVibSYmXmzb1iHjbR4QWwoK&amp;index=4">https://www.youtube.com/watch?v=2IDFpKU4Zvc&amp;list=PLztbi9KA9roVibSYmXmzb1iHjbR4QWwoK&amp;index=4</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Internet Outreach	Non-targeted/broad community	The Draft Annual Action Plan for Program Year 49 was made available to read on the Town website on April 6. The website notice also notified readers of the Public Comment Period that was held on April 7, 2023 - May 8, 2023, during which stakeholders were invited to submit public comment.	No comments were received	N/A	<a href="http://www.arlingtonma.gov/cdbg">www.arlingtonma.gov/cdbg</a>
7	Newspaper Ad	Non-targeted/broad community	A legal advertisement was submitted to be placed in the April 6, 2023 and April 13, 2023 editions of the Advocate & Star to notify the public of the availability of the Draft Annual Action Plan for Program Year 49 on the Town website. The notice also notified readers of the deadline to submit public comment and of the April 20, 2023 Public Hearing.	No comments were received	N/A	<a href="https://www.masspublicnotices.org">https://www.masspublicnotices.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community  Residents of Public and Assisted Housing	Direct emails were sent to representatives from interested parties on April 7, 2023 and April 13, 2023 to notify them of the availability of the Draft Annual Action Plan, Public Comment Period, and Public Hearing, and to invite public comment.	No comments were received	N/A	
9	Internet Outreach	Non-targeted/broad community	Direct emails were sent to representatives from interested parties on April 6, 2023 and April 13, 2023 to notify them of the availability of the Draft Annual Action Plan, Public Comment Period, and Public Hearing, and to invite public comment.	No comments were received	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Hearing	Non-targeted/broad community	<p>The Department of Planning and Community Development held a virtual Public Hearing on April 20, 2023, with an overview of the Annual Action Plan presented.</p> <p>Annual Action Plan 2023</p>	<p>The Treasurer for Operation Success gave an overview of Operation Success' program and asked about the funding decrease for Program Year 49. The link to</p>	<p>All comments were received</p>	<p><a href="https://www.youtube.com/watch?v=OHtvB-URzwU">https://www.youtube.com/watch?v=OHtvB-URzwU</a></p> <p>30</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
11	Public Comment Period	Non-targeted/broad community	<p>A Public Comment Period was held from April 7, 2023 - May 8, 2023 to allow adequate time for members of the public to review the Annual Action Plan and submit public comment.</p> <p>Annual Action Plan 2023</p>	Comments received were in support of the Housing Corporation of Arlington's Operation Success program and requests to increase funding for	All comments were received	<p><a href="https://www.arlingtonma.gov/Home/Components/News/News/13162/3988?backlist=%2fdepartments%2fplanning-community-development%2fcommunity-development-block">https://www.arlingtonma.gov/Home/Components/News/News/13162/3988?backlist=%2fdepartments%2fplanning-community-development%2fcommunity-development-block</a></p> <p>31</p>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
12	Internet Outreach	Non-targeted/broad community	Social Media Posts highlighting the availability of the Annual Action Plan and the public comment period were posted on Facebook and Twitter on the following dates: 4/7, 4/9, 4/13, 4/15, 4/18, 4/21, 4/26, 4/30, 5/4, and 5/7.	No comments were received	N/A	<a href="https://twitter.com/arlingtonmagov">https://twitter.com/arlingtonmagov</a> <a href="https://www.facebook.com/arlingtonma">https://www.facebook.com/arlingtonma</a>
13	Public Access Television Interview	Non-targeted/broad community	During her April 27, 2023 public access television interview, the Director of Planning and Community Development provided notice of the Annual Action Plan public comment period and where to find more information on the Town site. The link to view the recorded video is attached and was shared on the Town site, Facebook, and Twitter on 4/27, 4/30, and 5/3.	No comments were received	N/A	<a href="https://vimeo.com/821373994?share=cop">https://vimeo.com/821373994?share=cop</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Town of Arlington has received an allocation of \$1,058,933 for CDBG Program Year 49. To maximize the impact of CDBG funds, the Town expends significant general government funds and encourages all partners and projects to strategically leverage additional funds. Due to the limited remaining number of home rehabilitation loans, the Town estimates it will receive less than \$20,000 in program income in addition to the entitlement allocation. Prior year resources are also expected to be used for an off-cycle application for a Department of Public Works curb cut ADA accessibility project. A budget amendment, which will include the program income and prior year resources available for Program Year 49 is planned to be submitted. The 20% planning and administration cap of \$211,787 for Program Year 49 is currently calculated with annual allocation.

As a member of the North Suburban Consortium, the Town has available HOME Investment Partnership program funds to support direct assistance to moderate-income homebuyers and to subsidize the development cost of affordable housing projects. These funds are managed by the City of Malden (Consortium lead).

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,058,933	0	0	1,058,933	1,058,933	Funds represent Entitlement grant funds from U.S. Department of Housing and Urban Development to address housing, community development and economic development needs.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Town anticipates CDBG funds will leverage additional resources. Non-Entitlement funds, that will be used to further the goals of the Strategic Plan may include: private foundations, organizations, and individuals. The following leveraged resources are anticipated during the upcoming program year:

**Town General Funds:** The projected Town budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure, Health and Human Services (HHS), and Economic Development.

**Affordable Housing Resources:** Affordable Housing Developments are likely to utilize a variety of local, state, federal, and private housing resources including Community Preservation Act funding, Low Income Housing Tax Credits, the Mass Rental Voucher Program, funds for historic preservation, state and federal historic tax credits, HOME funding, private foundation support, and private mortgage financing.

**Philanthropy:** The Boys and Girls Club receives funding from the United Way. The Housing Corporation of Arlington raises private donations from Town residents and businesses, Homeless Prevention Appeal letter, and Annual Meeting and Membership dues.

**Section 8 Funds:** Section 8 is administered by the Arlington Housing Authority and provides rental subsidies to approximately 400 Arlington households.

**Community Preservation Act:** Community Preservation Act fund resources will be used for affordable housing, public facilities, and capital improvements.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In Program Year 49, The Veterans Memorial Park, Robbins Library Accessible Restroom Renovation and the Curb Cut Ramp Project(which will be included with an Action Plan Amendment) will utilize publically-owned land within the Town of Arlington to address the needs identified in the plan. These projects will address the goal in the Town’s Consolidated Plan to enhance parks, public facilities, and infrastructure.

## **Discussion**

The public service threshold is calculated at 15% of the entitlement plus the program income earned in the previous year. For the fourth year of this Consolidated Plan, the Town of Arlington will receive \$1,058,933 in entitlement funds. A budget amendment is planned to be submitted which will include the program income and prior year resources available for Program Year 49. The 15% public services cap of \$158,840. for Program Year 49 is currently calculated with annual allocation.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve the Condition of Existing Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$402,500	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 241 Households Assisted Rental units rehabilitated: 25 Household Housing Unit
2	Increase Economic Development Opportunities	2020	2024	Non-Housing Community Development		Economic Development	CDBG: \$0	
3	Enhance Parks, Public Facilities, and Infrastructure	2020	2024	Non-Housing Community Development		Public Facilities, Infrastructure, and Parks	CDBG: \$285,806	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 279893 Persons Assisted Jobs created/retained: 15 Jobs Businesses assisted: 30 Businesses Assisted
4	Increase Access to Jobs, Education, Transportation	2020	2024	Non-Housing Community Development		Public Services	CDBG: \$158,840	Public service activities other than Low/Moderate Income Housing Benefit: 1415 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Planning and Administration	2020	2024	Planning and Administration		Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services	CDBG: \$211,787	Other: 1 Other

Table 6 – Goals Summary

## Goal Descriptions

1	Goal Name	Improve the Condition of Existing Housing
	Goal Description	<p>Funding will be used on capital improvements to the existing Housing Corporation of Arlington portfolio. Capital improvements include rehabilitation to preserve units and to improve sustainability and energy efficiency.</p> <p>Funding will also support the Arlington Housing Authority's capital improvement project to replace the HVAC system at the Hauser Building. The project will help to preserve clean, safe, affordable housing for seniors and support sustainability and energy efficiency efforts.</p>
2	Goal Name	Increase Economic Development Opportunities
	Goal Description	No new CDBG Funding will support economic development projects during Program Year 49.

3	<b>Goal Name</b>	Enhance Parks, Public Facilities, and Infrastructure
	<b>Goal Description</b>	<p>Funding will be used to renovate two public restrooms on the first floor of the Robbins Library to make the restrooms fully compliant with ADA standards. The goal is to improve services and access at Robbins Library.</p> <p>CDBG funds will support the restoration and accessibility improvements at Arlington's Veterans Memorial Park. Additional improvements will address climate and sustainability issues by improving the tree canopy to reduce the heat island effect, address stormwater management, and incorporating solar powered lighting and equipment. Located in Town center, the new park will in-turn support local businesses.</p>
4	<b>Goal Name</b>	Increase Access to Jobs, Education, Transportation
	<b>Goal Description</b>	Nine (9) public service programs provided by six (6) service providers will be funded to support vulnerable populations and improve the quality of life for residents who make a low- to moderate-incomes.
5	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	<p>Funding will be used to pay a portion of salaries for staff planners and a CDBG administrator. Responsibilities will include data gathering and analysis, local and comprehensive planning, affordable and fair housing studies and implementation, economic development, and daily financial administration of the CDBG program and coordination of grant activities with program directors. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. Administrative costs will also cover overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator. Finally, funding will allow for the administration of an annual town survey.</p>



## AP-35 Projects - 91.420, 91.220(d)

### Introduction

During Program Year 49, there are a variety of new and continuing activities projects planned across six categories that will be funded by CDBG.

- 1) Affordable Housing
- 2) Economic Development
- 3) Public Services
- 4) Public Facilities, Infrastructure, and Parks
- 5) Planning
- 6) Administration

#	Project Name
1	Affordable Housing
2	Economic Development
3	Public Services
4	Public Facilities, Infrastructure, and Parks
5	Planning
6	Administration

**Table 7 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funds are intended to provide low-and moderate-income households with viable communities, including improved neighborhoods accessible to all, safe, decent, and affordable housing, and expanded economic opportunities. The Town continues to plan for the preservation and production of and investment in affordable housing to address the limited affordable rental housing stock in the Greater Boston area. A portion of this year's CDBG funds are allocated for capital improvements to Arlington's affordable rental housing.

The system for establishing the priority for selection of the Program Year 49 projects is predicated upon the following criteria:

- Community Need: Does the proposed project address a pressing or significant need in the Town and is there demonstrated familiarity with said need?
- Resources and Capacity: Does the organization have the appropriate level of

experienced staff and resources to execute the proposed project and the aptitude to meet the need?

- Cost Benefit: How does the cost of the proposed project compare to its proposed output and outcome accomplishments?
- Leveraged Funds: Has the organization secured additional funding sources or in-kind support to cover the proposed project?
- Town Goals: Does the project support or advance any goals established in the Town of Arlington's plans?
- Self Sufficiency: Will the proposed project be self-sufficient and no longer required CDBG funding after one year? A few years?
- New Public Service Program: Is the proposed project offering a new service and is it available from any other providers in the community?
- Encouraging Partnerships: Does the proposed project involve new or existing partnerships with other service providers in the community?

The above criteria were used in the evaluation of applications, with the first five items worth up to three points, and the latter three worth up to one point. See Exhibit A for further detail.

The primary obstacle to meeting underserved needs is the limited funding resources available to address identified priorities. The Town continues to collaborate with other public agencies and non-profit organizations, when feasible, to leverage resources, and maximize outcomes in housing and community development.

A secondary obstacle was outlined in a prior section with regard to the preservation and creation of affordable housing. The Town's Master Plan states that creating and preserving affordable housing is an important town wide goal. The Town also has adopted a Housing Production Plan noting numerous strategies that will help the town achieve housing goals. One obstacle that requires administrative and political persistence relates to amending local zoning to improve opportunities to create new affordable housing.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve the Condition of Existing Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$402,500
	<b>Description</b>	Capital improvements will be made at one Arlington Housing Authority property and at several Housing Corporation of Arlington properties. Improvements to enhance the safety, accessibility, functionality, and longevity will be made. These programs are expected to benefit 241 households and comply with the national objective LMH.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>The Arlington Housing Authority's HVAC/air handler replacement project is expected to benefit 216 households making a low-to-moderate income, entirely seniors and adults with disabilities.</p> <p>The Housing Corporation of Arlington's project is expected to benefit 25 households making a low-to moderate income over several locations.</p>
	<b>Location Description</b>	Multiple addresses.
2	<b>Planned Activities</b>	<p>The funding supporting Arlington Housing Authority will be used to replace the Hauser building's HVAC system. The ventilation system exhaust fan expired in 2018 and was originally installed 1975. The improvements to the HVAC ventilation system will ensure the preservation of this affordable housing resource as well as ensure this building meets applicable building and health codes. This project will be funded at \$302,500.</p> <p>The funding supporting the Housing Corporation will support deferred maintenance on units. The expected outcome of this project is to provide more comfortable housing for tenants and energy savings. This project will be funded at \$100,000.</p>
	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Economic Development Opportunities
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG:
	<b>Description</b>	No new economic development activities will be carried out in Program Year 49.

	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	N/A
<b>3</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Increase Access to Jobs, Education, Transportation
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$158,840
	<b>Description</b>	Public Services include activities for low to moderate income residents of various ages. Activities help to provide and increase access to transportation, year-round recreation programs, health services, academic support, and job opportunities.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1415 individuals. These activities will primarily and directly benefit youth and elderly residents of families who make low-to-moderate income.
	<b>Location Description</b>	Multiple addresses
	<b>Planned Activities</b>	Services include skilled care, transportation and volunteer organization for senior activities, summer and year-round scholarships for income eligible children/families to participate in programs offered by the Town's Recreation Department, Arlington Boys and Girls Club, and Fidelity House. Services will also include academic support, employment for teens, mental health and domestic violence counseling.
<b>4</b>	<b>Project Name</b>	Public Facilities, Infrastructure, and Parks
	<b>Target Area</b>	
	<b>Goals Supported</b>	Enhance Parks, Public Facilities, and Infrastructure
	<b>Needs Addressed</b>	Public Facilities, Infrastructure, and Parks
	<b>Funding</b>	CDBG: \$285,806
	<b>Description</b>	Improving accessibility and energy efficiency in targeted areas in town.

	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	46,300 people including those who make a low-to moderate income, are a member of a group presumed to be eligible (seniors, adults with disabilities), Veterans, and all residents of Arlington.
	<b>Location Description</b>	Robbins Library 700 Massachusetts Ave. Arlington Memorial Veterans' park at the intersection of Massachusetts Ave. and Broadway.
	<b>Planned Activities</b>	<p>The Robbins Library project to renovate the two public restrooms on the first floor of the library. The goal is to improve the facilities so they are ADA compliant so accessible restrooms are available to all library visitors. This project was funded at \$152,320.</p> <p>The Veterans' Memorial Park renovation project will turn the current Veterans Honor Roll space into an accessible, vibrant park in the center of town which will be available to residents and visitors. This project will make the park ADA accessible and improve environmental factors by adding a tree canopy and addressing stormwater runoff. This project was funded at \$133,486.</p>
5	<b>Project Name</b>	Planning
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve the Condition of Existing Housing Increase Economic Development Opportunities Enhance Parks, Public Facilities, and Infrastructure Increase Access to Jobs, Education, Transportation Planning and Administration
	<b>Needs Addressed</b>	Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$112,073
	<b>Description</b>	Staff work on CDBG-related projects.
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A

	<b>Location Description</b>	Town-wide
	<b>Planned Activities</b>	Duties and responsibilities involve data gathering and analysis, local and comprehensive planning and zoning, affordable housing studies and implementation. These funds will also be used to fund a range of planning activities to help in the creation and preservation of affordable housing and minimize displacement. These activities include studying the needs of extremely low-income and under-housed individuals and families to inform future funding applications and allocation of resources; identification of resources to preserve homes that are on track to lose affordability due to expiring deed restrictions and other activities which advance affordable housing planning; development of additional plans for the Arlington Affordable Housing Trust Fund, as needed; planning analyses to advance recommendations in Connect Arlington, Net Zero Action Plan, and Housing Plan; and development of Master Plan update process. The annual town survey is also funded.
6	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Improve the Condition of Existing Housing Increase Economic Development Opportunities Enhance Parks, Public Facilities, and Infrastructure Increase Access to Jobs, Education, Transportation Planning and Administration
	<b>Needs Addressed</b>	Affordable Housing Economic Development Public Facilities, Infrastructure, and Parks Public Services
	<b>Funding</b>	CDBG: \$99,714
	<b>Description</b>	Staffing related to CDBG administration
	<b>Target Date</b>	6/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	
	<b>Planned Activities</b>	Sub recipient management, program development, community engagement, plan development, and fiscal responsibilities.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

During Year 4 of the Consolidated Plan, Program Year 49, the Curb Ramps project will take place primarily in CDBG-eligible Census block groups. The curb ramps identified in these areas are in need of repair for safety and accessibility. The curb ramp project will be included with an amendment to the annual action plan and supported with previous years' funds.

### **Geographic Distribution**

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

### **Discussion**



## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The demand for affordable housing outpaces the supply of affordable housing in Arlington. The Town has a very low housing vacancy rate and the cost of housing continues to rise. As a dense community with very little vacant land for new development, almost all development is through redevelopment. Moreover, the cost to build affordable housing is high and the market is very competitive. Even with these challenges, the Town has a local community development corporation that has completed two new affordable housing developments with a total of 48 new units in Arlington. As is the case with developing affordable housing, however, these developments have been in the works for years, due to assembling financing, zoning and permitting approvals, and site remediation. Additional barriers include the cost per unit; Arlington has access to HOME funds which were allocated to these projects through the North Suburban HOME Consortium, but the high cost of land and to the cost to create these homes means the average cost per unit can be higher than is acceptable under HOME regulations.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

At Arlington's 2021 Annual Town Meeting, there were several zoning and town bylaw amendments aimed at addressing the creation of affordable housing and more housing options. Notably, Town Meeting voted to amend the Zoning Bylaw to allow Accessory Dwelling Units (ADU). ADUs are self-contained housing units, inclusive of sleeping, cooking, and sanitary facilities on the same lot as a principal dwelling. ADUs are now an allowed use by right in all residential and business districts in single-family, two-family, and duplex dwelling units. This effort is intended to encourage housing for persons of all income levels and ages. Additionally, passage of a Home Rule Petition supporting the development of a real estate transfer fee will impose a fee assessed on the transfer of title of real property that supports a sustainable, continuous, and dedicated revenue source for the Arlington Affordable Housing Trust Fund, which itself was adopted by the November 2020 Special Town Meeting.

In July 2021, Arlington released a Fair Housing Action Plan, which supplies recommendations to achieve equitable access to housing choice in Arlington. Moreover, in designating the Town's American Rescue Plan Act funding, \$5,350,000 has been allocated toward affordable housing efforts, in addition to nearly \$2,000,000 in preventing and addressing homelessness. Lastly, the Town will be advancing

zoning amendments aimed at housing affordability goals, including the creation of an Affordable Housing Overlay, now that a new Housing Production Plan has been adopted. This CDBG-funded plan will help advance goals and address barriers to affordable housing. Together, these efforts will lead to increased funding, affordability, and housing options. All affordable housing activities will also be held to the standards and priorities set forth in the Fair Housing Action Plan.

In early 2022, the Arlington Redevelopment Board (ARB) adopted the Arlington Housing Plan 2022-2027. The Arlington Select Board followed suit and adopted the Housing Plan in April 2022. Informed by data, research, and input from the community, the plan shares a vision and specific ways that Arlington can lead on increasing affordable housing options for a range of people. The plan includes a comprehensive housing needs assessment, affordable housing goals, and outlines strategies for how to achieve those goals through policy and zoning changes, new programs, and funding sources.

### **Discussion**

Please see the discussion above.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The activities selected for Program Year 49 funding were chosen through a formal solicitation process and will provide services and address identified needs for residents of all ages, and make immediate impacts to residents who make a low- to moderate-income. Arlington is continuing to select projects that improve the condition of existing affordable housing, increase economic opportunities, enhance parks, public facilities, & infrastructure, and increase access to jobs, education, transportation, & other services.

### **Actions planned to address obstacles to meeting underserved needs**

The Department of Planning and Community Development continues to work to propose changes to the Zoning Bylaw which will help to address the region's housing shortage, including affordable housing. Secondly, the Town will continue to leverage additional funding for town-wide planning projects, including providing Community Preservation Act fund resources in partnership with CDBG-funded projects.

### **Actions planned to foster and maintain affordable housing**

As mentioned previously, the Town supports affordable housing financially and through policy. In Year 4 of the Consolidated Plan, funding has been allocated to the upkeep of affordable housing by Arlington Housing Authority and the Housing Corporation of Arlington. The updated Housing Production Plan includes efforts to foster affordable housing as well as strategies to overcome obstacles to meeting underserved housing needs. All affordable housing activities will also be held to the standards and priorities set forth in the Fair Housing Action Plan.

### **Actions planned to reduce lead-based paint hazards**

The Town and the Malden Redevelopment Authority will ensure compliance with Massachusetts lead laws on all homebuyer assistance and developer-driven projects, homeowner and rental. All new affordable housing is lead-free.

The Arlington Health Department was consulted on the Town's response to lead in homes. Once contacted by a resident, the Board of Health conducts a lead determination if there is a child under the age of six residing at a property. An inspector tests painted areas in the home to determine if lead is present. If a positive result is found, the Lead Inspector orders the owner of the property to bring the home into compliance. In the past year the Health

Department conducted one home inspection and issued an order to owners for compliance. The Health Department will continue this method of addressing lead in Arlington homes.

### **Actions planned to reduce the number of poverty-level families**

The public services that provide childcare, including Fidelity House and the Arlington Boys and Girls Club, theoretically allow parents to hold jobs while their children are being cared for. Additionally, Fidelity House's Jobs, Jobs, Jobs program prepares teenagers with job skills.

### **Actions planned to develop institutional structure**

Again this year the CDBG Subcommittee utilized the Grant Evaluation Criteria, which were included in the annual application, to score each application. The final scores were provided at the public meeting to the Select Board and as part of the report to Town Meeting.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Town benefits from a strong network of Arlington-based providers as well as a network of regional housing and human services providers. The Town directly operates quality programs through its Department of Health and Human Services, which will ensure coordination of its programs with regional providers. Also, the Town recently created a Human Services Network which is a chance for all service providers in Town to share resources. The Housing Corporation of Arlington and the Arlington Housing Authority communicate when there is a need for a unit, especially when there is an immediate need for housing and a person is facing homelessness. Finally, the Town acts as a first point of contact for people when they are in need of housing; while the Town does not have its own units to provide, the Town is able to provide residents information on how to contact the entities in Town that may have units and to get on their waitlists. In March of 2023 the Department of Health and Human Services hired Arlington's first Homelessness Prevention/Community resource Coordinator to work in collaboration with the Arlington Police Department's Homeless Outreach Team, Somerville Homeless Coalition, and other human service providers in the community for those experiencing or are at risk of homelessness. The Town also coordinates its housing agenda with the surrounding towns through its membership in the North Suburban HOME Consortium.

### **Discussion**

*Please see above.*

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

The Town of Arlington maintains administrative capacity through the following: (1) continued contact with HUD staff, (2) participation in any HUD-sponsored training (either in person or via HUD Exchange), and (3) active membership in the National Community Development Association (NCDA). These contacts enhance and reinforce the capacity of capable staff in meeting regulatory requirements unique to the CDBG program, including but not limited to the specific requirement described in AP-90.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

**Discussion**

*Please see above.*

## Attachments

## Citizen Participation Comments

8/11/23, 5:55 PM

Block grant hearing held Feb. 6



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Block grant hearing held Feb. 6

# Block grant hearing held Feb. 6



By [YourArlington staff](#) — Category: [Planning](#) — 01 January 2023 — Hits: 976



A public hearing on requests for Community Development Block Grant (CDBG) funding is set to occur during the 7:30 p.m. Monday, Feb. 6, Select Board meeting. Planning staff and representatives from organizations and agencies requesting CDBG funding are expected to be present to provide midyear updates on current activities and provide overviews of program-year 49 requests.

The hearing will be held virtually by remote participation. Advance registration is required. A registration link will be [available on or after Feb. 2 here >>](#)

Arlington's CDBG program year 49 is to begin July 1 and conclude the following June 30. The application period closed Jan. 13. Funding will support projects including Affordable Housing, Economic Development, Parks, Public Facilities, & Infrastructure, Public Services, and Planning and Administration.

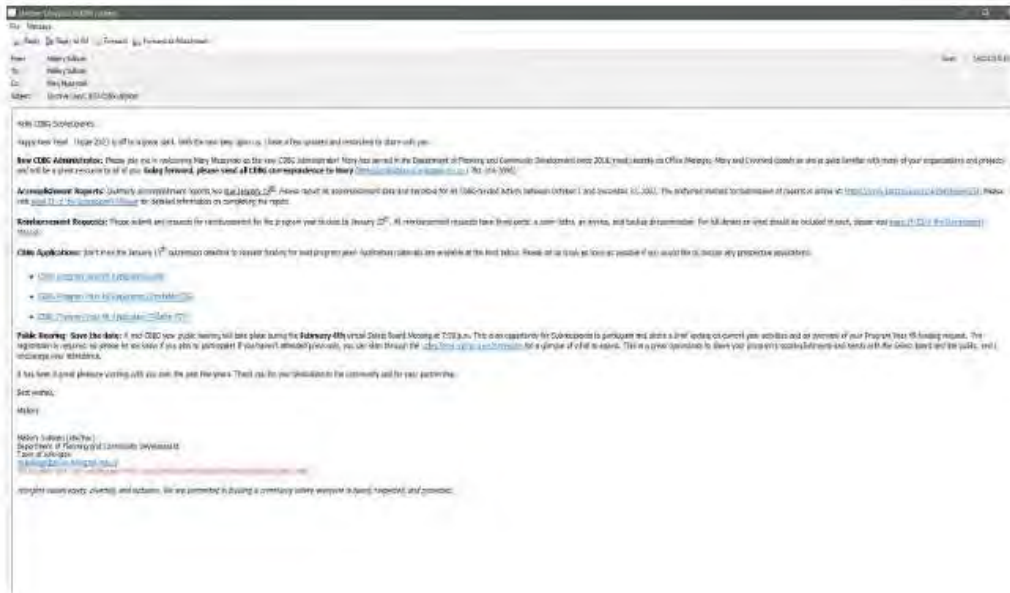
The program was created in 1974 as part of Title I of the HCD ACT of 1974, as amended, and is run by the Department of Housing and Urban Development. CDBG provides annual grants on a formula basis to states, cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

Questions regarding the CDBG program -- and requests for reasonable accommodations for participation in the hearing -- may be directed to Mary Muszynski, CDBG administrator, at 781-316-3094 or [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us).

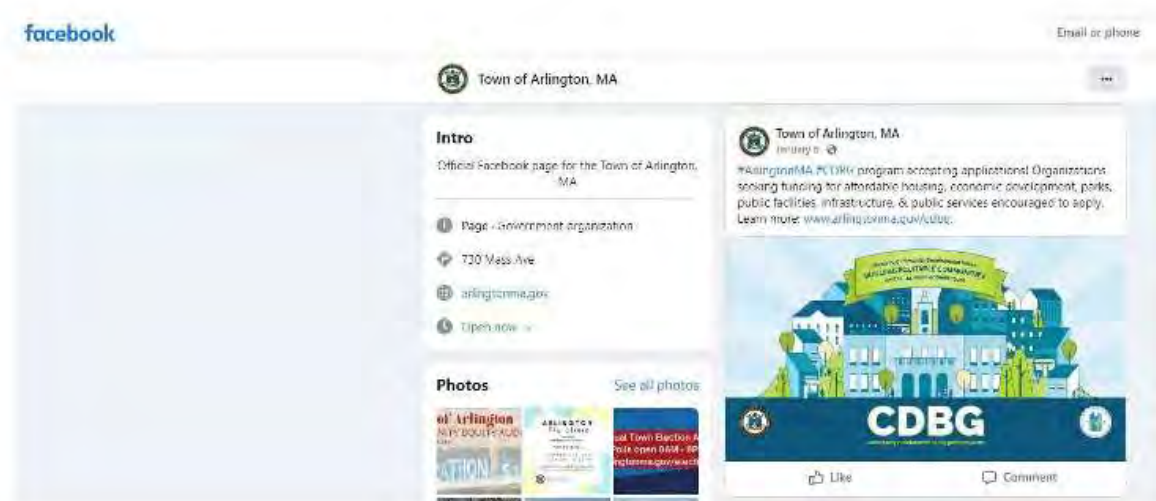
*This news announcement based on information from the Town of Arlington was published Thursday, Jan. 19, 2023.*



<https://www.yourarlington.com/arlington-archives/town-school/planning/21125-cdbg-011923.html?highlight=WylJZGJnlwY2RlZ2Z1bmRzIiwY2RlZydzl...> 5/4









Town of Arlington, MA

## Intro

Official Facebook page for the Town of Arlington, MA

Page • Government organization

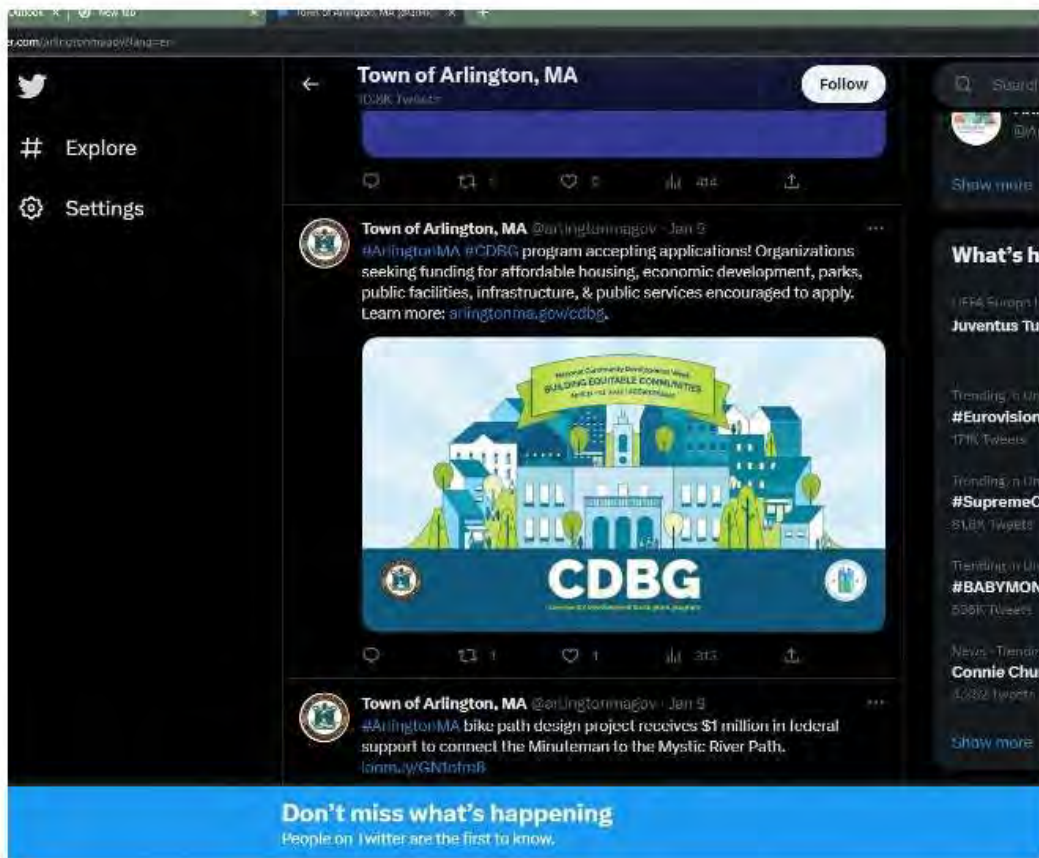
730 Mass Ave

arlingtonma.gov

Open now

## Photos

[See all photos](#)



Town of Arlington, MA

## Intro

Official Facebook page for the Town of Arlington, MA

- Page · Government organization
- 750 Mass Ave
- arlingtonma.gov
- Like page

## Photos

See all photos

Town of Arlington, MA  
January 12 · 🌐

**ARLINGTONMA** TOMORROW is the last day for CDBG applications. Organizations seeking funding for affordable housing, economic development, parks, public facilities, infrastructure, & public services encouraged to apply. Learn more: [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg).



Like

Comment

Town of Arlington, MA  
January 12 · 🌐







5/11/23, 4:09 PM

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**Arlington Advocate**



Publication Name:  
**Arlington Advocate**

Publication URL:  
[arlington.wickedlocal.com/](http://arlington.wickedlocal.com/)

Publication City and State:  
**Arlington, MA**

Publication County:  
**Middlesex**

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Notice Popular Keyword Category:

Notice Keywords:  
**Public Hearing**

Notice Authentication Number:  
**202305111509142398627  
68159882**

Notice URL:

[Back](#)

Notice Publish Date:  
**Thursday, January 19, 2023**

**Notice Content**

CDBG LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) PUBLIC HEARING Pursuant to Title I of the Housing and Community Development Act of 1974, as amended, and the regulations formulated thereunder, notice is hereby

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=400038](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=400038)

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given that the Town of Arlington, acting through the Town Manager and the Select Board, will hold a Public Hearing on the Community Development Block Grant Program. The purpose of this hearing is to receive proposals for funds for CDBG Program Year 49 (July 1, 2023 - June 30, 2024). Applicants will also be present to provide mid-year updates on current program year activities. Said hearing will be held at 7:30 p.m., Monday, February 6, 2023, and will be conducted virtually by remote participation. Advance registration is required. To register, please navigate to: [www.arlingtonma.gov/Home/Components/Calendar/Event/30895](http://www.arlingtonma.gov/Home/Components/Calendar/Event/30895) The Town expects to receive approximately \$1,000,000 in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development for CDBG Program Year 49. Per HUD requirements, all funded programs must principally benefit persons of low and moderate income; aid in the prevention of slums and blight; or meet other urgent community development needs that pose a threat to the health or welfare of the community. For further information, or to request reasonable accommodations to access the hearing and materials to be presented, please contact Mary Muszynski, Community Development Block Grant Administrator, Town of Arlington at [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us) or (781) 316-3094. Sandy Pooler Town Manager #8280816 Advocate & Star 1/19/2023, 1/26/2023

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**Arlington Advocate**



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Publication City and State:  
**Arlington, MA**

Publication County:  
**Middlesex**

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Notice Popular Keyword Category:

Notice Keywords:  
**Public Hearing**

Notice Authentication Number:  
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68159882**

Notice URL:

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Notice Publish Date:  
Thursday, January 26, 2023

**Notice Content**

CDBG LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) PUBLIC HEARING Pursuant to Title I of the Housing and Community Development Act of 1974, as amended, and the regulations formulated thereunder, notice is hereby

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=402864](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=402864)

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2/2

**CDBG News & Notices****Community Development Block Grant Program Year 49 Public Hearing  
DPCD Staff and CDBG Applicants to provide updates on 2023-2024 grant requests.****Post Date:** 01/19/2023 4:33 PM

A Public Hearing on requests for Community Development Block Grant funding will take place during the February 6th Select Board Meeting. Department of Planning and Community Development staff and representatives from organizations and agencies requesting CDBG funding will be present to provide mid-year updates on current program year activities and provide overviews of Program Year 49 requests.

The hearing will be held at 7:30 p.m. on Monday, February 6, 2023, and will be conducted virtually by remote participation. Advance registration is required. A registration link will be available on or after 2/2/23 at: [www.arlingtonma.gov/Home/Components/Calendar/Event/30895/](http://www.arlingtonma.gov/Home/Components/Calendar/Event/30895/).

The Town of Arlington's Community Development Block Grant (CDBG) Program Year 49 will begin on July 1, 2023 and conclude on June 30, 2024. The application period closed on January 13<sup>th</sup>. Funding will support projects including Affordable Housing, Economic Development, Parks, Public Facilities, & Infrastructure, Public Services, and Planning and Administration.

The CDBG Program was created in 1974 as part of Title I of the HCD ACT of 1974, as amended, and is run by the Department of Housing and Urban Development. CDBG provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

All questions regarding the CDBG program and requests for reasonable accommodations for participation in the hearing may be directed to Mary Muszynski, Community Development Block Grant Administrator, at 781-316-3094 or [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us).

[Return to full list >>](#)

## CDBG Subcommittee Calendar

### CDBG Subcommittee Meeting

**Date:** 02/15/2023 8:30 AM - 9:45 AM

**Location:** Zoom Conference Call

730 Massachusetts Ave

Arlington, Massachusetts 02476

Learn more about the CDBG Subcommittee [here](#).

To register for the Zoom meeting, visit: <https://town-arlington-ma-us.zoom.us/join/1Zcqc-qrrljGt1E25WIoCcMn3iteFAl0K1Q>

Meeting ID: 837 4330 9909

\*\*\*Please note, if you receive an error message after clicking on the above link, you will need to highlight, copy, and paste the URL into a new window in order to register.

After registering, you will receive a confirmation email containing information about joining the meeting.

This meeting is being held remotely in accordance with the Governor's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20.

Members of the public are asked to send written comments to: [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us).

#### \*Notice to the Public on meeting privacy\*

In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone at (312) 626-6799 using the meeting ID provided above.

#### Additional Meeting Materials:

[Overview of Program Year 49 Request for Funds - updated 2/7/2023](#)

[Program Year 49 Request for Funds](#)

5/11/23, 2:33 PM

CDBG Subcommittee Meeting | CDBG Calendar | Town of Arlington

[Correspondence from S. Mortimer received 02152023](#)

[Correspondence from J. Preston received 02152023](#)

**Agenda:** [02152023 Agenda CDBG Subcommittee](#)

[Return to full list >>](#)

<https://www.arlingtonma.gov/Home/Components/Calendar/Event/31477/297?curr=2&cury=2023>

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## CDBG Subcommittee Calendar

### CDBG Subcommittee Meeting

**Date:** 03/08/2023 8:30 AM - 9:45 AM

**Location:** Zoom Conference Call

730 Massachusetts Ave

Arlington, Massachusetts 02476

Learn more about the CDBG Subcommittee [here](#).

To register for the Zoom meeting, visit: <https://town-arlington-ma-us.zoom.us/j/88453465525>

Meeting ID: 884 5346 5525

\*\*\*Please note, if you receive an error message after clicking on the above link, you will need to highlight, copy, and paste the URL into a new window in order to register.

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#### Additional Meeting Materials:

[Overview of Program Year 49 Request for Funds - updated 2/7/2023](#)

[Program Year 49 Request for Funds](#)

5/11/23, 2:35 PM

CDBG Subcommittee Meeting | CDBG Calendar | Town of Arlington

[Correspondence from S. Mortimer received 02152023](#)

[Correspondence from J. Preston received 02152023](#)

**Agenda:** [03082023 Agenda CDBG Subcommittee](#)

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<https://www.arlingtonma.gov/Home/Components/Calendar/Event/31625/297?curr=3&cury=2023>

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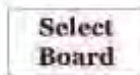
🏠 Home / YourArlington Archives: News, opinion since 2008 / School/Town / Selectboard /

21 seek \$1.4m in community block funds for fiscal '24

21 seek \$1.4m in community block funds for fiscal '24

By Susan Gilbert – Category: [Selectboard summaries](#) –  16 February 2023 –  16 February 2023 –  Last Updated: 08 March 2023 –  Hits: 612

INDEX OF AUTHORS



### Six new projects

Community Development Block Grant (CDBG) Administrator Mary Muszynski presented Arlington's fiscal 2024 funding requests to the Select Board at its Feb. 6 meeting.

"CDBG subrecipients are community based and town organizations that provide stable housing, public services, economic development opportunities, and accessible and safe infrastructure that help create a stronger, more livable and more resilient Arlington," explained Muszynski in a Jan. 19 memo to the Select Board.

Arlington's CDBG program received \$1,412,918 in funding requests — 21 applications and six new projects — from these sectors:

- Housing,
- Public facilities and infrastructure,
- Economic development,
- Public services and
- Planning and administration.

To download a full list of submissions, [click here >>](#)

## 2022-2023 midyear performance update

In her memo to the Select Board, Muszynski wrote, "At the midpoint of Program Year 48, which began July 1, 2022, and runs through June 30, 2023, CDBG subrecipients have made notable progress toward achieving anticipated outcomes."

To read the memo, [click here](#) >>

<https://www.yourarlington.com/arlington-archives/town-school/selectboard/21190-cd0g-021623.html?highlight=WyJZGJnlIwY2RiZ2Z1bmRzIlwY2RiZ...> 5/4

5/11/23, 5:53 PM

21 seek \$1.4m in community block funds for fiscal '24

At the Feb. 6 Select Board meeting, Muszynski said that the town's 48th consecutive year of receiving HUD funding provides for a "wide arrange of uses for Arlington, especially lower-income households, such as affordable housing projects and public service activities."

Watch the Feb. 6 meeting on ACMi:

Select Board Meeting - February 6, 2023

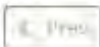


July 15, 2022: 13 applicants share \$1m in community grants for 17 projects

*This news summary by YourArlington freelance writer Susan Gilbert was published Thursday, Feb. 16.*

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Susan Gilbert

**LATEST NOTICES**

<https://www.yourarlington.com/arlington-archives/town-school/selectboard/21190-cdbg-021623.html?highlight=WyJZGjnlwY2RiZ221bmRzliwY2RiZ...> 2/4



**Town of Arlington  
Select Board**

**Meeting Agenda**

March 27, 2023  
7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or ACMI

1. [Executive Order on Remote Participation](#)
2. [Interview Town Manager Candidate](#)  
James R. Feeney
3. [Presentation: Arlington Public Art Youth Banner Initiative on Massachusetts Avenue in Arlington Center](#)  
Sarah Gurney, Arlington Youth Banner Initiative Coordinator

**CONSENT AGENDA**

4. [Minutes of Meeting: March 13, 2023](#)
5. [Heights Spring Fling Festival: Saturday June 5, 2023](#)  
Janet O'Riordan, Arlington Heights Community Association
6. [Request: Contractor/Drainlayer License](#)  
Manolo Santiago Chavez Jaurez  
Iron Hardscape and Masonry LLC
7. [Appointment of Election Workers](#)

**APPOINTMENTS**

8. [Board of Registrar of Voters](#)

<https://arlington.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=1769&MinutesMeetingID=1245&doctype=Agenda>

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**TRAFFIC RULES & ORDERS / OTHER BUSINESS**

9. [Future Select Board Meetings](#)

**WARRANT ARTICLE HEARINGS**

10. [Articles for Review:](#)
- |            |  |
|------------|--|
| Article 24 | Endorsement of CDBG Application              |
| Article 25 | Revolving Funds                              |
| Article 33 | Endorsement of Parking District Expenditures |

**FINAL VOTES & COMMENTS**[Articles for Review:](#)

- |            |   |
|------------|---|
| Article 10 | Bylaw Amendment/Vote/Municipal Opt-in Specialized Stretch Energy Code |
| Article 15 | Vote/Board of Youth Services Updates                                  |
| Article 17 | Special Legislation/Allow Digital Legal Notices                       |

**CORRESPONDENCE RECEIVED**

11. [Opposition Re: Potential Overnight Parking Pilot](#)  
Darcy Devney

**NEW BUSINESS****Land Acknowledgment****Next Scheduled Meeting of Select Board April 3, 2023**

You are invited to a Zoom webinar.

When: Mar 27, 2023 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_SrbPu0\\_dQPpPcXjEQSX-tQ](https://town-arlington-ma-us.zoom.us/webinar/register/WN_SrbPu0_dQPpPcXjEQSX-tQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

\*Notice to the Public on meeting privacy\* In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-

5/11/23, 2:42 PM

NovusAGENDA

step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.

<https://arlington.novusagenda.com/agendapublic/MeetingView.aspx?MeetingID=1769&MinutesMeetingID=1245&dctype=Agenda>

3/3

## Calendar

### Select Board

**Date:** 03/27/2023 7:15 PM - 11:00 PM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

To view and download meeting materials, please visit the Select Board's [Agendas and Minutes](#) page. Reference material will be available Friday, March 24th at 12:00 p.m.

The meeting will be conducted via hybrid format, with remote and in-person participation options.

- In-Person: Select Board Chambers, Town Hall, 730 Massachusetts Avenue, Arlington, MA 02476
- Virtual Zoom:

You are invited to a Zoom webinar.

When: Mar 27, 2023 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

[https://town-arlington-ma-us.zoom.us/webinar/register/WN\\_SrbPuo\\_dQPYPcXjFOSX-LQ](https://town-arlington-ma-us.zoom.us/webinar/register/WN_SrbPuo_dQPYPcXjFOSX-LQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

\*Notice to the Public on meeting privacy\* In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.

[Return to full list >>](#)

<https://www.arlingtonma.gov/Home/Components/Calendar/Event/31440/>

2/2

5/11/23, 4:14 PM

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616)

**Arlington Advocate**



Publication Name:  
**Arlington Advocate**

Publication URL:  
[arlington.wickedlocal.com/](http://arlington.wickedlocal.com/)

Publication City and State:  
**Arlington, MA**

Publication County:  
**Middlesex**

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Notice Popular Keyword Category:

Notice Keywords:  
**CDBG**

Notice Authentication Number:  
**202305111514431844613**  
**68159882**

Notice URL:

[Back](#)

Notice Publish Date:  
Thursday, April 06, 2023

**Notice Content**

CDBG PROGRAM YEAR 49 ANNUAL ACTION PLAN LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 49 ANNUAL ACTION PLAN PUBLIC COMMENT PERIOD AND PUBLIC HEARING The Town of Arlington's Community

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616)

1/2

5/11/23, 4:14 PM

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=439616)

Development Block Grant (CDBG) Program Year 49 (July 1, 2023 through June 30, 2024) Draft Annual Action Plan is now available at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. The draft Annual Action Plan was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town expects to receive approximately \$1,058,933 in new grant funds from HUD for CDBG Program Year 49. Based on the requests for funds, monies will be allocated for Affordable Housing; Parks, Public Facilities, & Infrastructure; Public Services; and Planning and Administration. A budget based on these recommendations will be presented to Town Meeting. The Draft 1-Year Annual Action Plan will be available for review and public comment at Town Hall and at the Town of Arlington's CDBG webpage at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg) from Friday, April 7, 2023 through Monday, May 8, 2023. All interested parties are encouraged to review and comment on the Draft Annual Action Plan. Comments may be sent in writing on or before May 8, 2023 at 4:00 PM, to the Department of Planning & Community Development, 730 Massachusetts Avenue, Arlington, MA 02476, attn: Mary Muszynski, or to [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us). A virtual public hearing will be held to collect comments on Thursday, April 20, 2023 at 6:00 PM. Please register here: <https://town-arlington-ma-us.zoom.us/join/register/tZcvc-6pqjsvE9ZaPYWmld-7oRU9Ojgchde> Meeting ID 832 4714 0592 #8645765 Advocate & Star 4/6, 4/13/23

[Back](#)

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2/2





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**Town of Arlington, MA**

Public · 1,234 members

#ArlingtonMA share your thoughts on CDBG! A public comment period is open through May 8 on the draft Annual Action Plan to allocate over \$1 million in CDBG funding. Read more at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg) #CDBG



Like

Comment

1



Public Hearing for Draft CDBG Annual Action Plan (original) at 6:00 p.m.

Mary Muszynski

11:43 AM

To: Mary Muszynski <mmuszynski@town.arlington.ma.us>

Bcc: grittchen@caritascommunities.org <grittchen@caritascommunities.org>; Erica Schwarz <eschwarz@housingcorporation.org>; Kristine Shah <kshah@town.arlington.ma.us>; jmaguire924@hotmail.com <jmaguire924@hotmail.com>; Jack Nagle <jNagle@arlingtonhousing.org>; ralbert@foodlinkma.org <espringuel@foodlinkma.org>; dcurran@abgclub.org <dcurran@abgclub.org>; kflood@abgclub.org <kflood@abgclub.org>; Lisa Urban <fidelityhouseordir@hotmail.com>; Colleen Leger <clleger@town.arlington.ma.us>; Joe Connelly <jconnelly@town.arlington.ma.us>; Michael Rademacher <MRademacher@town.arlington.ma.us>; Wayne Chouinard <wchouinard@town.arlington.ma.us>; Jim Feeney <jfeeney@town.arlington.ma.us>; Anna Litten <ALitten@minilib.net>; Jeff Chunglo <jchunglo@town.arlington.ma.us>; Christine Bongiorno <CBongiorno@town.arlington.ma.us>; Tom Formicola <tom@acarts.org>; Carla Bruzzese <cbruzzese@arlington.k12.ma.us>

Dear CDBG Subrecipients,

This is a reminder that a virtual Public Hearing will be held this evening at 6:00 p.m. in order to hear public comments regarding the CDBG Annual Action Plan for Program Year 49. As applicants and subrecipients, you are invited to attend and share your support or other comments regarding the plan.

If you plan to attend [please register here](#) and you will receive a Zoom meeting link by email. Written comments will also be accepted through May 8th. Please read this [news item](#) from the CDBG page for more information.

Thank you,

Mary

Mary Muszynski (she/her)  
Community Development Block Grant Administrator  
Department of Planning and Community Development  
Town of Arlington  
781-316-3094

*Arlington values equity, diversity, and inclusion. We are committed to building a community where everyone is heard, respected, and protected.*

**Notice of CDBG Draft Annual Action Plan, Public Comment Period, and Public Hearing****Mary Muszynski**

Arlington, MA 01910

To: Mary Muszynski &lt;mmuszynski@town-arlington.ma.us&gt;

Cc: Claire Ricker &lt;cricker@town-arlington.ma.us&gt;

Bcc: Arlington Human Rights Commission &lt;AHRC@town-arlington.ma.us&gt;; Jillian Harvey &lt;jharvey@town-arlington.ma.us&gt;; info@arlingtonhumanrights.org &lt;info@arlingtonhumanrights.org&gt;; Envision &lt;Envision@town-arlington.ma.us&gt;

Good afternoon,

I'm writing to notify you of the availability of the Community Development Block Grant Program's draft Annual Action Plan, Public Comment Period, and Public Hearing taking place. I invite you to share this with any individuals or groups among your commission or organization contacts that may be interested.

Thank you,  
Mary

**Notice of Availability of Draft CDBG Annual Action Plan****Comments accepted Friday, April 7 through Monday, May 8, 2023.**

The Town of Arlington is completing the 1-Year Annual Action Plan for the Town's Community Development Block Grant (CDBG) Program for submission to the U.S. Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, and include stakeholder consultation.

The draft Annual Action Plan was created based upon the broad goals and objectives outlined in the Town's 5-Year Consolidated Plan, to address priority needs with resources available from HUD. For Program Year 49 (July 1, 2023 through June 30, 2024) and for the purposes of the draft Annual Action Plan, the Town expects to receive approximately \$1,058,933 in new grant funds. Based on the requests for funds, monies will be allocated for Affordable Housing purposes, for Economic Development programs, for Public Service programs, for Public Facilities, Infrastructure, and Park projects, and for planning and general administration purposes. A budget, based on these recommendations, will be presented to Town Meeting. This budget is contingent upon Arlington's final federal allocation.

A virtual public hearing will be held to collect comments on the draft Annual Action Plan on Thursday April 20, 2023 at 6:00 PM. A registration link and additional information is [available on the Town Calendar](#).

The draft plan will be available for review and public comment Friday, April 7, 2023 through Monday, May 8, 2023 at 4 PM at the Town of Arlington's Community Development Block Grant webpage at [arlingtonma.gov/cdbg](http://arlingtonma.gov/cdbg) or by clicking the link below.

**[View the draft Annual Action Plan.](#)**

5/16/23, 11:45 AM

Mail - Mary Muszynski - Outlook

All comments received on the Annual Action Plan will be considered, and included in the final plans sent to HUD along with the Town's responses. Comments may be emailed to [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us) or sent in writing by May 8, 2023 at 4:00 PM to the Town of Arlington, 730 Massachusetts Avenue, Arlington, MA 02476, attn: Mary Muszynski.

Mary Muszynski (she/her)  
Community Development Block Grant Administrator  
Department of Planning and Community Development  
Town of Arlington  
781-316-3094

*Arlington values equity, diversity, and inclusion. We are committed to building a community where everyone is heard, respected, and protected.*

<https://outlook.office365.com/mail/id/AAMkADhkZTJlMzQyLTNjOWVlQINGQxMy04ZjkwLTk1M2JlMzU2ZjA4OQBGAAAAAACHQ6BmXONfRYdsMS2SH...> 2/2

5/18/23, 1:44 AM

Mail: Mary Muszynski - Outlook

**Notice of CDBG Draft Annual Action Plan, (Public Comment Period and Public Hearing) and Quarter Three reports**

Mary Muszynski

Mary.Muszynski@town.arlington.ma.us

To: Mary Muszynski <mmuszynski@town.arlington.ma.us>

Cc: Claire Ricker <cnicker@town.arlington.ma.us>

Bcc: grittchen@caritascommunities.org <grittchen@caritascommunities.org>; Erica Schwarz

<eschwarz@housingcorporation.org>; Kristine Shah

<kshah@town.arlington.ma.us>; jmaguire924@hotmail.com <jmaguire924@hotmail.com>; Jack Nagle

<jNagle@arlingtonhousing.org>; ralbert@foodlinkma.org

<ralbert@foodlinkma.org>; espringuel@foodlinkma.org <espringuel@foodlinkma.org>; dcurran@abgclub.org

<dcurran@abgclub.org>; kflood@abgclub.org <kflood@abgclub.org>; Lisa Urban

<fidelityhouseordir@hotmail.com>; Colleen Leger <cleger@town.arlington.ma.us>; Joe Connelly

<jconnelly@town.arlington.ma.us>; Michael Rademacher <MRademacher@town.arlington.ma.us>; Wayne

Chouinard <wchouinard@town.arlington.ma.us>; Jim Feeney <jfeeney@town.arlington.ma.us>

Attachments: 1 file

Download pictures from the Internet

Good afternoon Subrecipients,

Please review three important updates below. If you have any questions please do not hesitate to reach out.

**Quarter 3 Accomplishment reporting – Due April 17th**

Please submit your quarterly CDBG accomplishment report by Monday, April 17. If your project is not complete or you are unable to provide metrics, please still submit a narrative response. Please complete the attached report and email your completed report to me. mmuszynski@town.arlington.ma.us

**The Draft CDBG Annual Action Plan for Program Year 49 is now available**

The Town of Arlington has a draft CDBG Annual Action Plan available for public comment and review prior to submission to the U.S. Department of Housing and Urban Development (HUD) The Draft Annual Action Plan (add link) outlines preliminary budgets for Program Year 49: beginning on page 40 you may review the budgets approved by the Select Board. Please note that these budgets are preliminary, as we will adjust for expected program income.

The Public comment Period for the CDBG Annual Action Plan begins on April 7, and concludes on May 8<sup>th</sup>. A virtual Public Hearing will be held on April 20<sup>th</sup> in order to hear public comments. The public and stakeholders, including Subrecipients, may also submit written comments to me between 4/7 – 5/8. Please read this [news item](#) for more information.

**Community Development Week – April 10<sup>th</sup> – April 14<sup>th</sup>**

National Community Development Week is an opportunity to share the importance of the Community Development Block Grant program with the community and members of Congress. It is also a week to highlight the contributions of subrecipients and emphasize the need for continued CDBG funding. The Department of Planning and Community Development will run a social media campaign during the week.

You can participate in CD Week: Post and share on social media during CD Week using the hashtags #CDWeek2023 and/or #CDBGworks. Be sure to tag the Town of Arlington (Facebook: @arlingtonma and Twitter @arlingtonmagov) and posts may be re-shared on the Town's site.

<https://outlook.office365.com/mail/?id=AA18kADhKZTJIMzOyLTNjQWQlNGQxNy04ZjkwLTk1M2JlMzU2ZjA4OQBGAAAAACHQ6BmXONfRYdsMS2SH...> 1/2

5/16/23, 11:44 AM

Mail - Mary Muszynski - Outlook

Thank you for all you do for the community!

Sincerely,  
Mary

Mary Muszynski (she/her)  
Community Development Block Grant Administrator  
Department of Planning and Community Development  
Town of Arlington  
781-316-3094


*Arlington values equity, diversity, and inclusion. We are committed to building a community where everyone is heard, respected, and protected.*


<https://outlook.office365.com/mail/id/AAMkADhkZTJIMzQyLTNjOWVQINGQxMy04ZjkwLTk1M2JlMzU2ZjA4OQBGAAAAAACHQ6BmXONfRYdsMS2SH...> 2/2

 Town of Arlington, MA Like Comment

## Intro

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 [arlingtonma.gov](http://arlingtonma.gov)

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## Photos

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April 13 at 1:52 PM

#ArlingtonMA's public comment period is open now through May 8 on the draft Annual Action Plan to allocate over \$1 million in CDBG funding for projects. Share your comments by May 8. Read more at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg) #CDBG

 Like Comment

5/11/23, 4:16 PM

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**Arlington Advocate**



Publication Name:  
**Arlington Advocate**

Publication URL:  
[arlington.wickedlocal.com/](http://arlington.wickedlocal.com/)

Publication City and State:  
**Arlington, MA**

Publication County:  
**Middlesex**

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Notice Popular Keyword Category:

Notice Keywords:  
**CDBG**

Notice Authentication Number:  
**202305111515561950247  
68159882**

Notice URL:

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Notice Publish Date:  
Thursday, April 13, 2023

**Notice Content**

CDBG PROGRAM YEAR 49 ANNUAL ACTION PLAN LEGAL NOTICE TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
PROGRAM YEAR 49 ANNUAL ACTION PLAN PUBLIC COMMENT PERIOD AND PUBLIC HEARING The Town of Arlington's Community

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053)

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5/11/23, 4:16 PM

[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053)

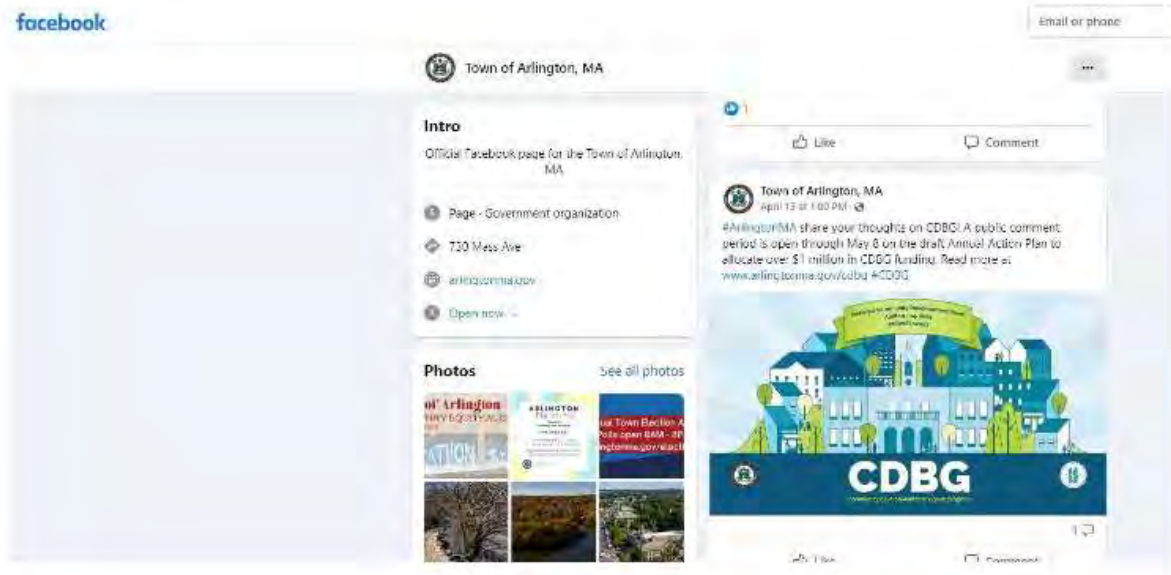
Development Block Grant (CDBG) Program Year 49 (July 1, 2023 through June 30, 2024) Draft Annual Action Plan is now available at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. The draft Annual Action Plan was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town expects to receive approximately \$1,058,933 in new grant funds from HUD for CDBG Program Year 49. Based on the requests for funds, monies will be allocated for Affordable Housing; Parks, Public Facilities, & Infrastructure; Public Services; and Planning and Administration. A budget based on these recommendations will be presented to Town Meeting. The Draft 1-Year Annual Action Plan will be available for review and public comment at Town Hall and at the Town of Arlington's CDBG webpage at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg) from Friday, April 7, 2023 through Monday, May 8, 2023. All interested parties are encouraged to review and comment on the Draft Annual Action Plan. Comments may be sent in writing on or before May 8, 2023 at 4:00 PM, to the Department of Planning & Community Development, 730 Massachusetts Avenue, Arlington, MA 02476, attn: Mary Muszynski, or to [MMuszynski@town.arlington.ma.us](mailto:MMuszynski@town.arlington.ma.us). A virtual public hearing will be held to collect comments on Thursday, April 20, 2023 at 6:00 PM. Please register here: <https://town-arlington-ma-us.zoom.us/join/register/tZcvc-6pqjsvE9ZaPYWmld-7oRU9Ojgchde> Meeting ID 832 4714 0592 #8645765 Advocate & Star 4/6, 4/13/23

[Back](#)

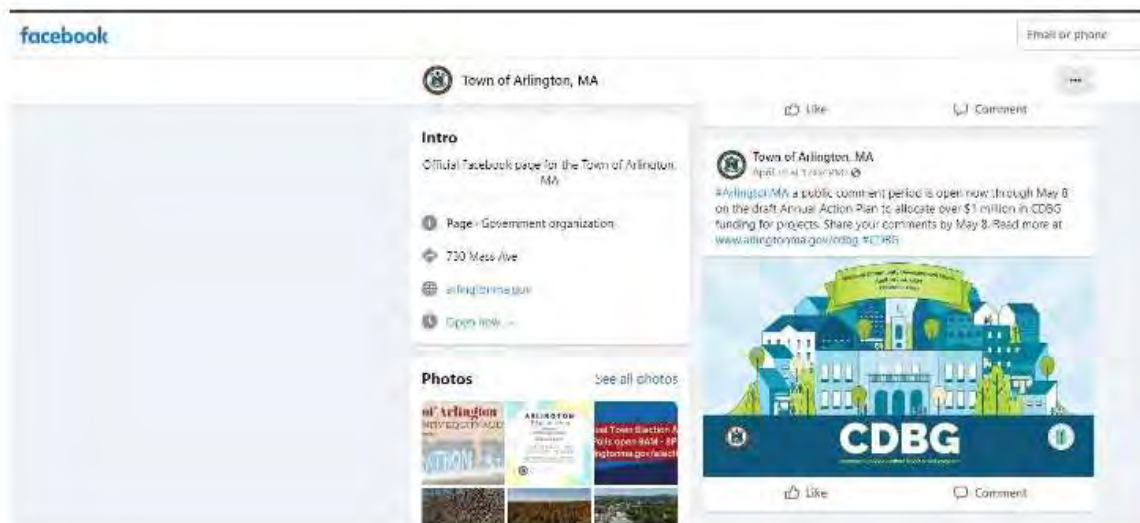
[https://www.masspublicnotices.org/\(S\(5uidctnag0xbcyadksjgduo3\)\)/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053](https://www.masspublicnotices.org/(S(5uidctnag0xbcyadksjgduo3))/DetailsPrint.aspx?SID=5uidctnag0xbcyadksjgduo3&ID=443053)

2/2











## Calendar

### Public Hearing for Draft CDBG Annual Action Plan

**Date:** 04/20/2023 6:00 PM - 7:00 PM  
**Location:** Conducted by Remote Participation  
[Zoom Conference Call](#)  
[Arlington, Massachusetts 02476](#)

A virtual public hearing will be held to collect comments on the draft CDBG Program Year 49 Annual Action Plan on Thursday, April 20, 2023 at 6:00PM.

To register for the Zoom meeting, visit: <https://town-arlington-ma-us.zoom.us/meeting/register/tZcvc-6pqjsvE9ZaPYWmmld-7oRU9OjgcHde>

**Meeting ID: 832 4714 0592**

After registering, you will receive a confirmation email containing information about joining the meeting.

The Town of Arlington Community Development Block Grant (CDBG) Program Year 49 (July 1, 2023 through June 30, 2024) Draft Annual Action Plan is now available for at [arlingtonma.gov/cdbg](http://arlingtonma.gov/cdbg). The Department of Planning and Community Development invites public review and comment prior to the submission of the Annual Action Plan to the Department of Housing and Urban Development (HUD). In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The draft Annual Action Plan was created based upon the goals and objectives outlined in the Town's 5-Year Consolidated Plan. The Town expects to receive approximately \$1,058,933. in new grant funds from HUD for CDBG Program Year 49. Based on the requests for funds, monies will be allocated for: Affordable Housing, Economic Development, Parks, Public Facilities, Infrastructure, Public Services, and Planning and Administration. A budget based on these recommendations will be presented to Town Meeting.

The Draft Annual Action Plan will be available for review and public comment at the Town of Arlington's CDBG webpage at [arlingtonma.gov/cdbg](http://arlingtonma.gov/cdbg) from Thursday, April 7, 2023 through Monday, May 8, 2023 at 4:00PM. All interested parties are encouraged to review and comment on the Draft Annual Action Plan. Comments may be sent in writing on or before May 8, 2023 at 4:00PM, to the Department of Planning & Community Development, 730 Massachusetts Avenue, Arlington, MA 02476, attn: Mary Muszynski, or to [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us). All comments received on the Consolidated Plan and Annual Action Plan will be considered, and included in the final plans sent to HUD along with the Town's responses.

Meeting materials:

<https://www.arlingtonma.gov/Home/Components/Calendar/Event/31881/>

1/2

## CDBG Program Year 49 Draft Annual Action Plan

\*To request reasonable accommodations to access the hearing and materials to be presented, please contact Mary Muszynski, Community Development Block Grant Administrator, Town of Arlington at [mmuszynski@town.arlington.ma.us](mailto:mmuszynski@town.arlington.ma.us) or (781) 316-3094.

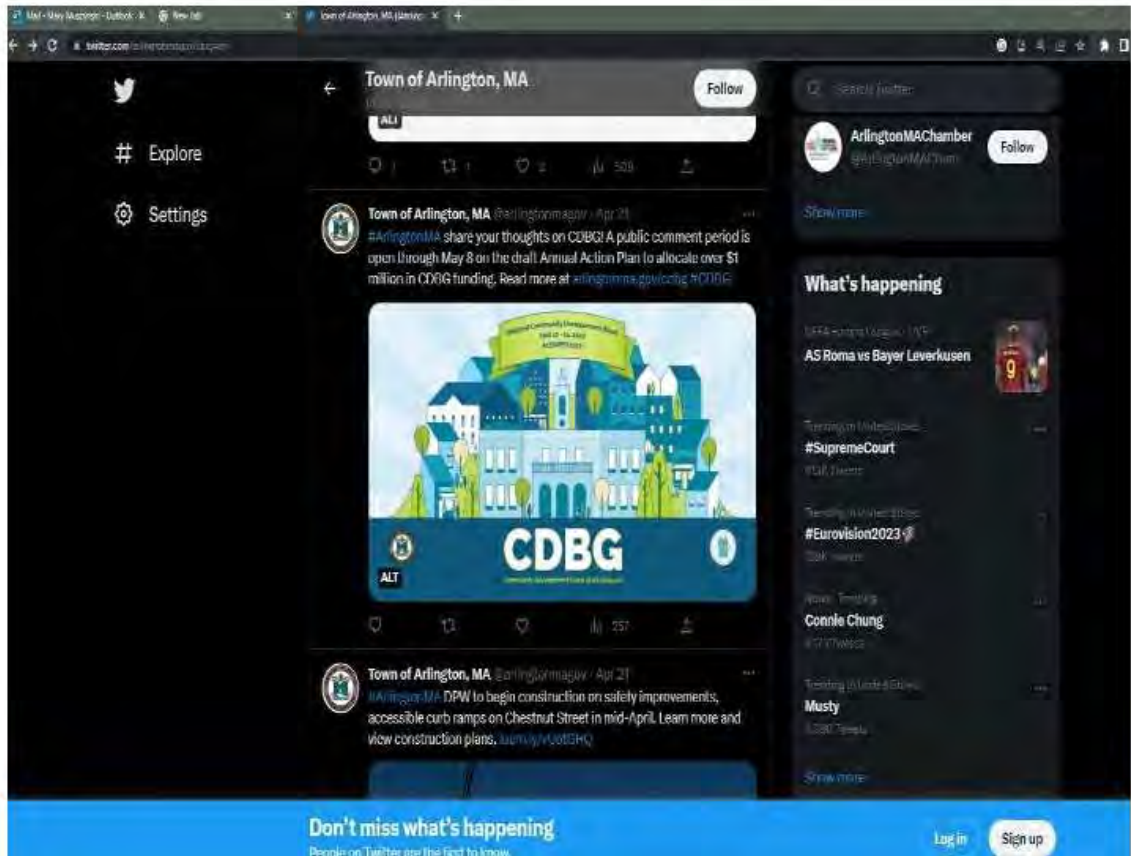
\*Notice to the Public on meeting privacy\*

In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone at (312) 626-6799 using the meeting ID provided above.

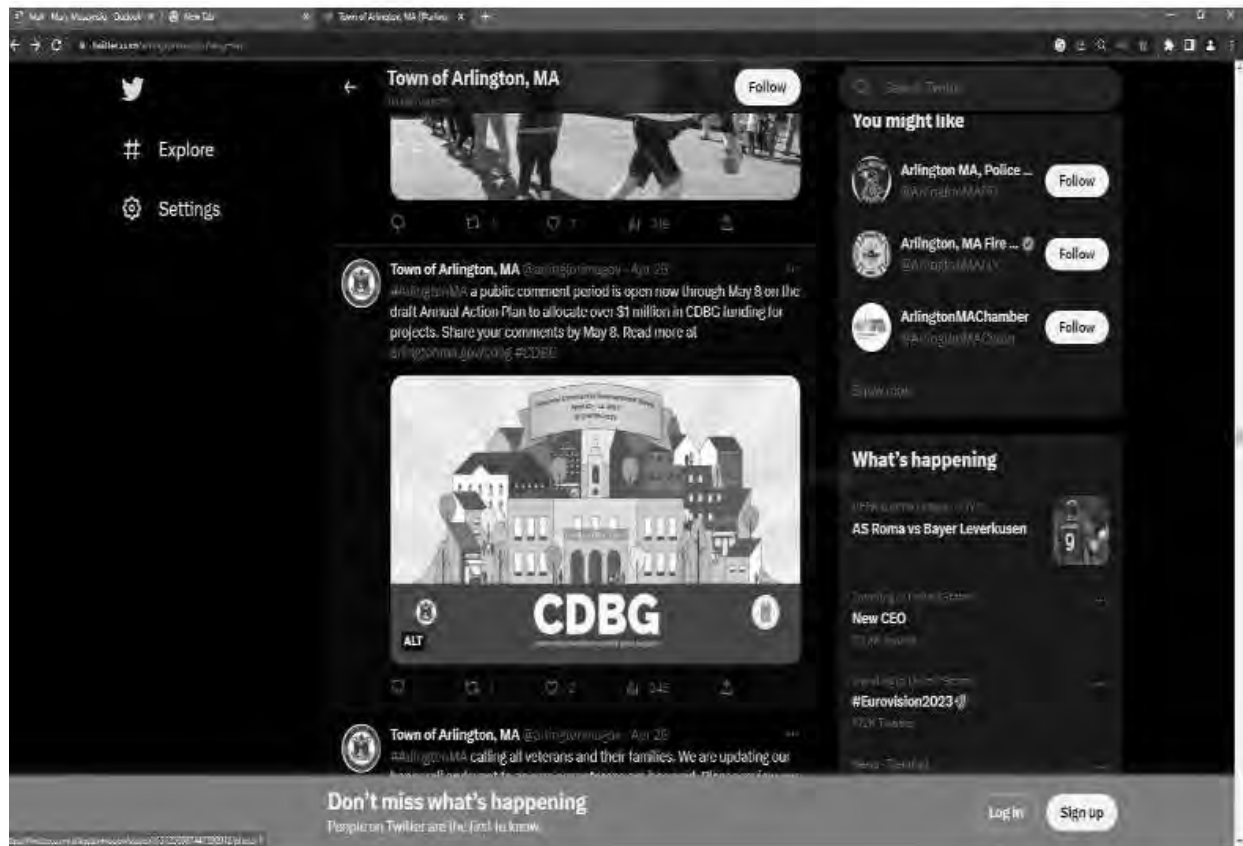
<https://www.mass.gov/doc/open-meeting-law-order-march-12-2020/download>

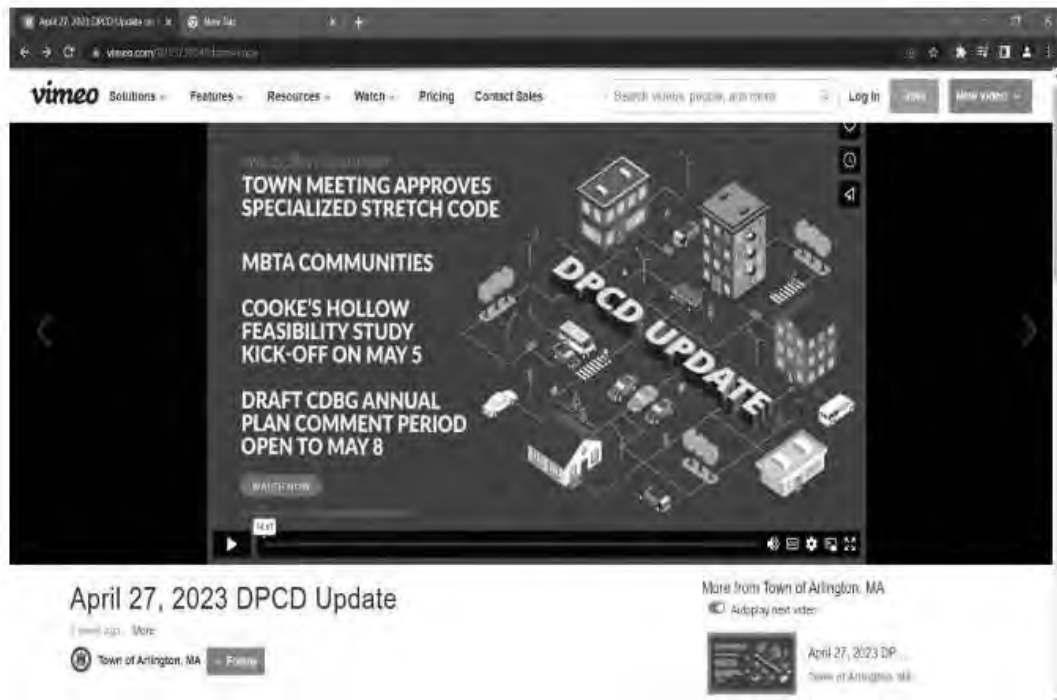
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 Town of Arlington, MA

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 Town of Arlington, MA

April 27 at 11:00 AM

Arlington/MA (RCD) Director Claire Ricker invites residents to Cooke's Hollow Kick-Off on 5/1 shares updates about MxIA Communities, and reminds residents of 5/8 deadline of Draft CD86 Annual Plan public comment period: <https://town.townkiyo.de>



WVISO.COM


04272023 DPCD Update

in this DPCD Update, the Department of Planning and Community

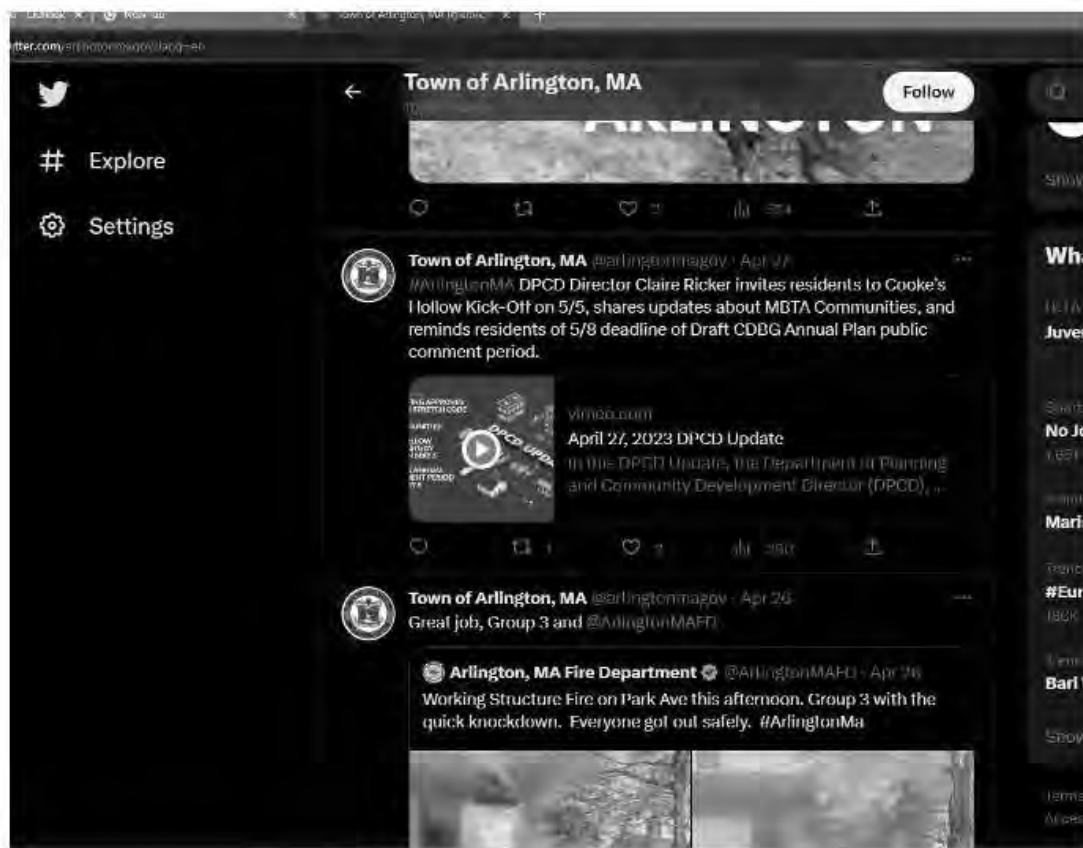
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 Town of Arlington, MA

April 27 at 7:38 AM





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Community block grant comment period ends

## Community block grant comment period ends

By **Susan Gilbert** - Parent Category: News - Category: Planning - 06 May 2023 - Hits: 690



**UPDATED April 27:** The Town of Arlington held a virtual hearing for its Community Development Block Grant (CDBG) program on Thursday, April 20.

The draft plan is available for review and public comment at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg). The comment period is set to close at 4 p.m. Monday, May 8.

The town is completing a one-year annual action plan for the program for submission to the U.S. Department of Housing and Urban Development (HUD). The draft plan is available for review and public comment at [www.arlingtonma.gov/cdbg](http://www.arlingtonma.gov/cdbg).

CDBG is a HUD program created in 1974 under Title I, whose primary objective is developing viable urban communities. The aims for such communities are achieved by providing the following, principally for persons of low-and moderate-income:

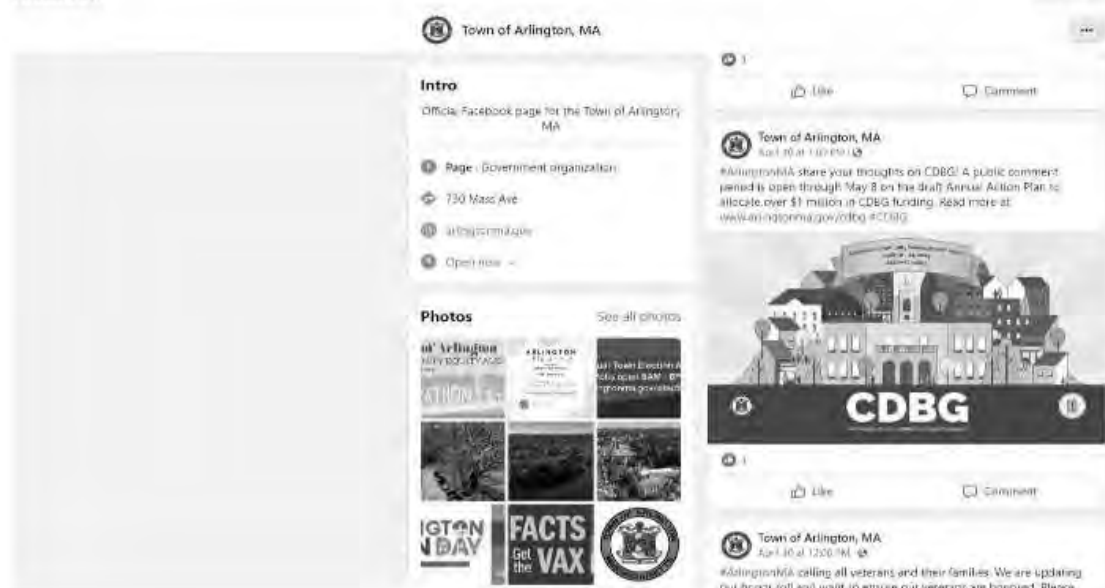
- Decent housing;
- A suitable living environment; and
- Expanded economic opportunities.

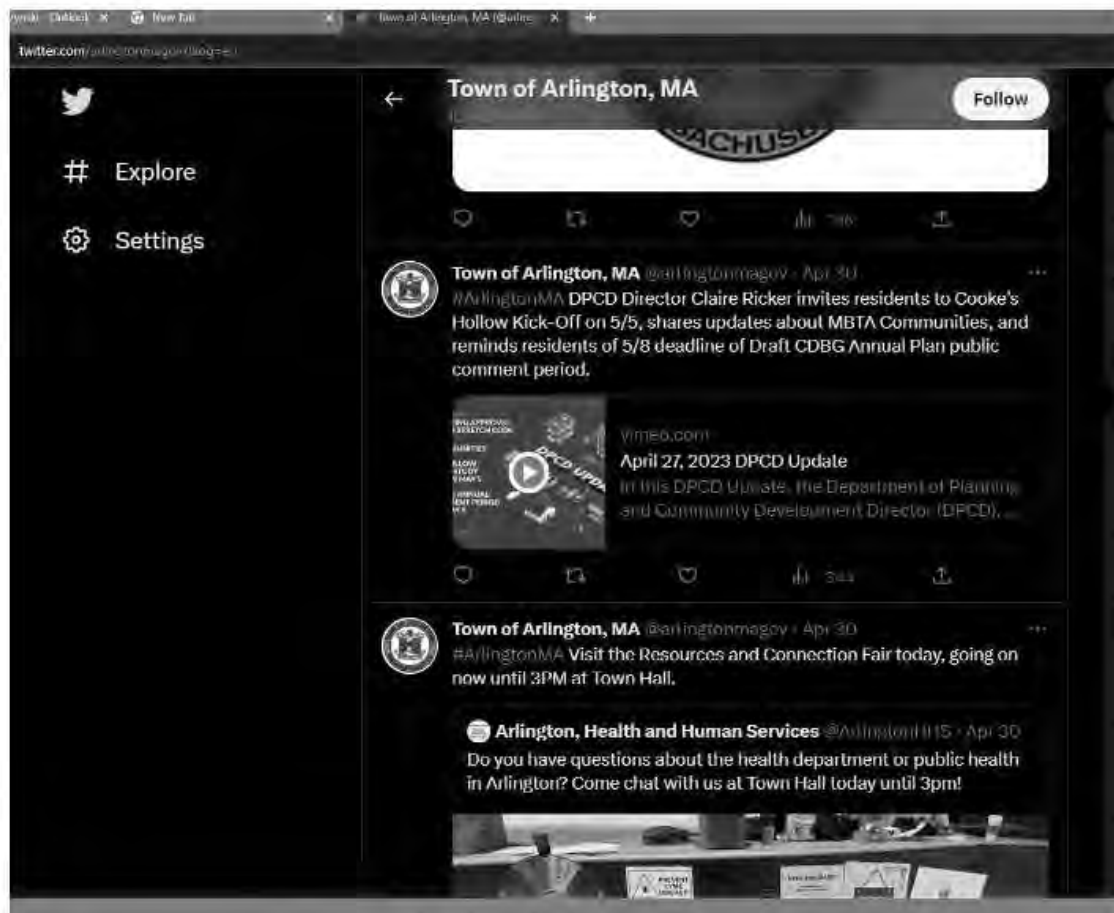
**April 6, 2023:** Articles round 5: Transfer of 3 properties to manager supported

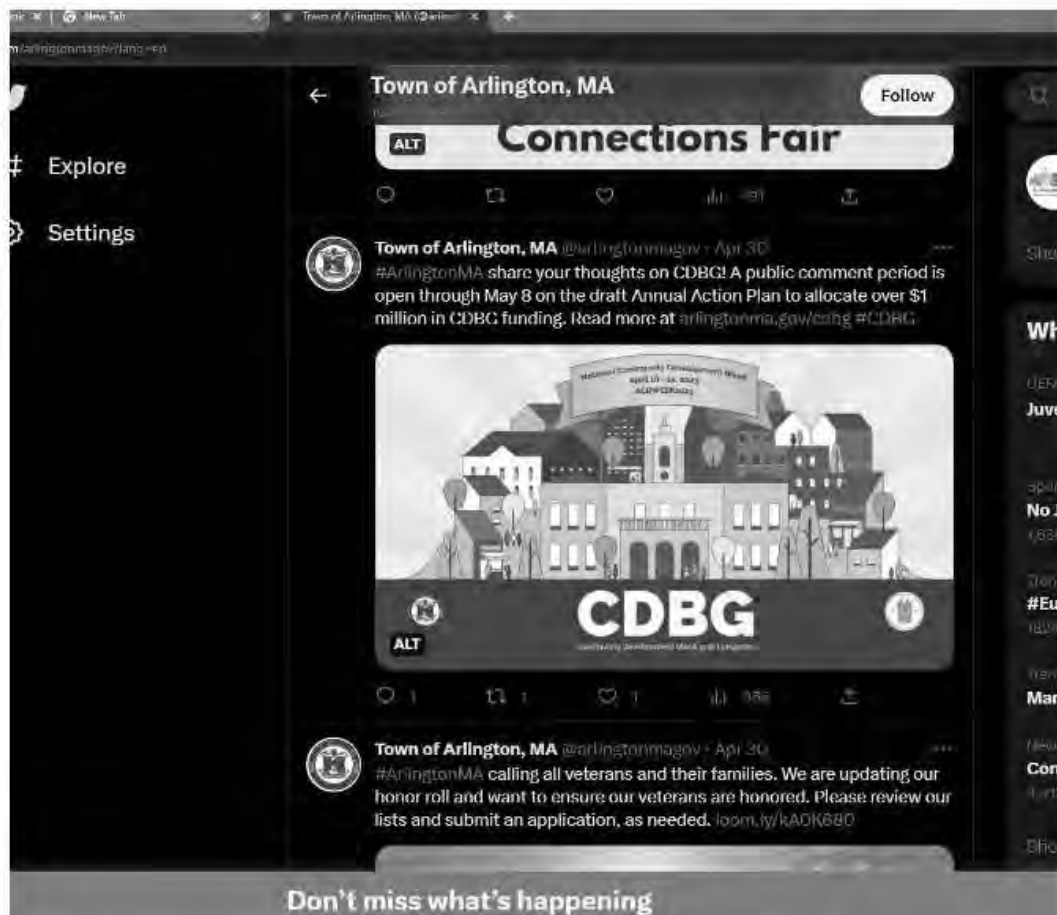
*This news announcement was published Wednesday, April 19, 2023, based on information from the Town of Arlington. It was updated April 27.*

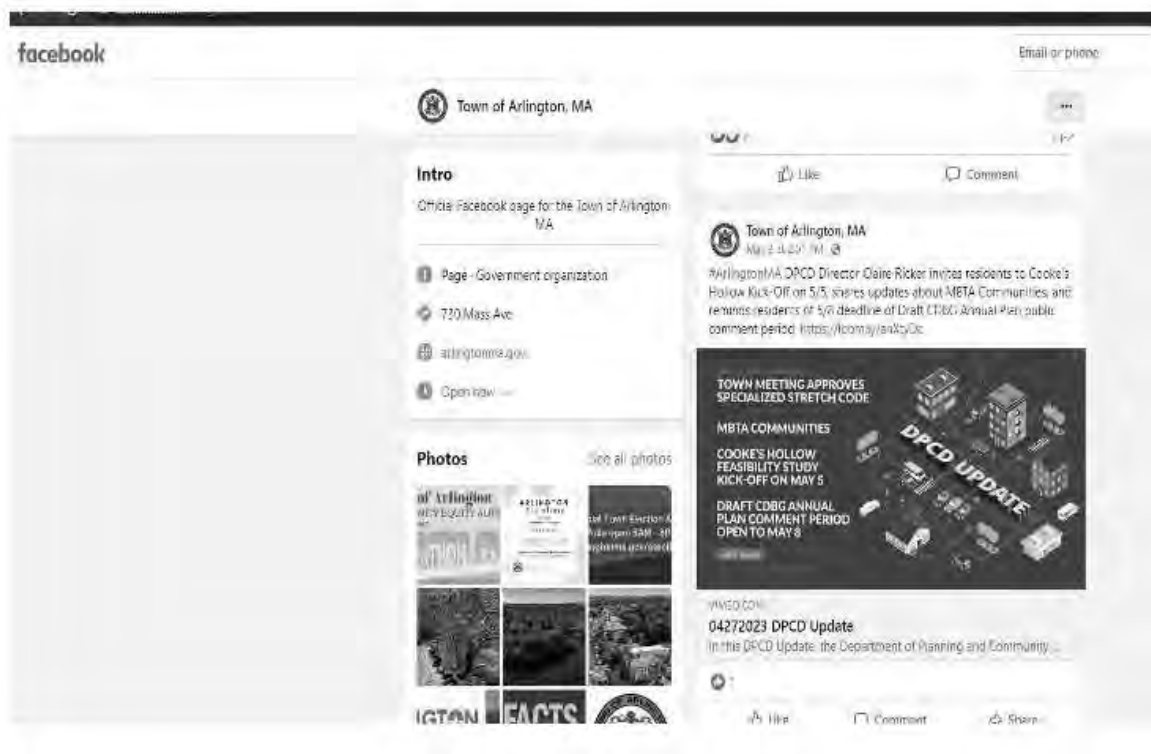


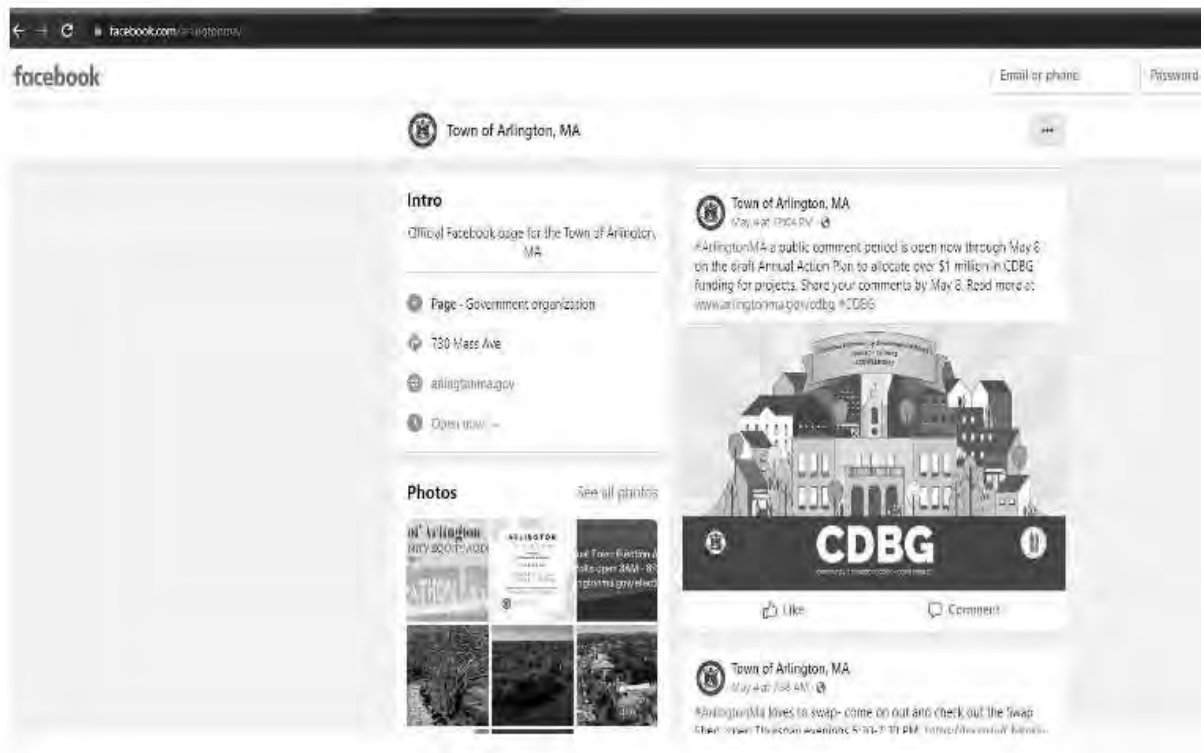




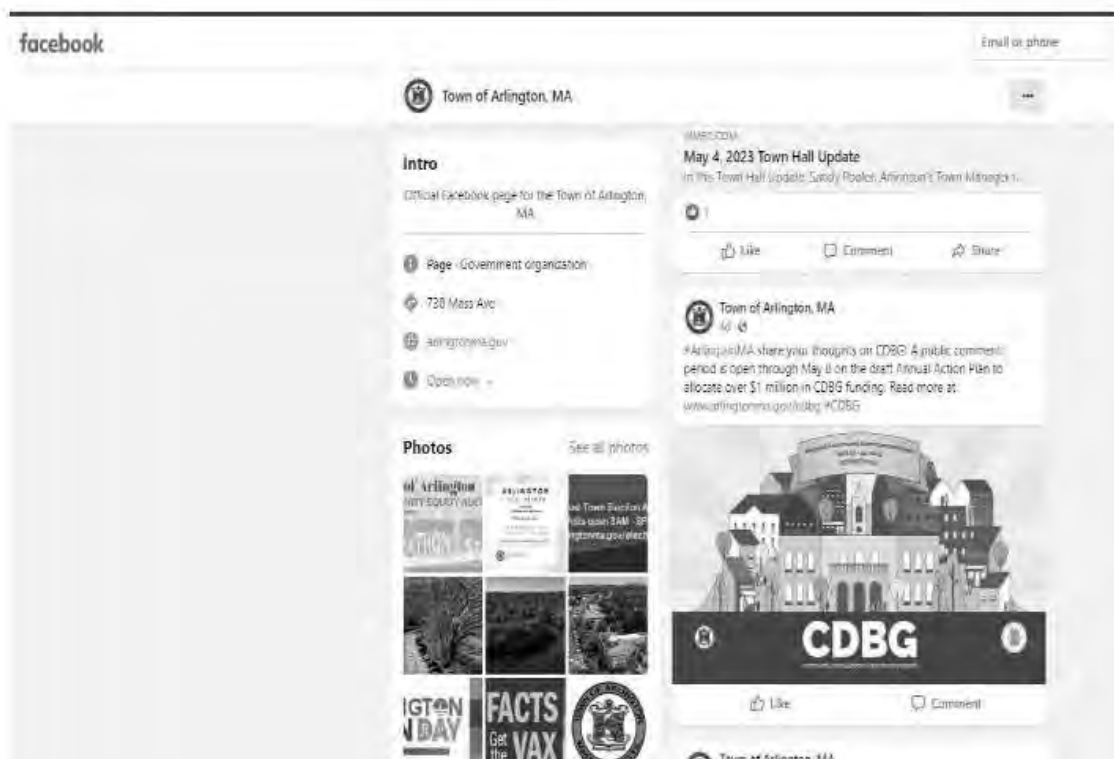


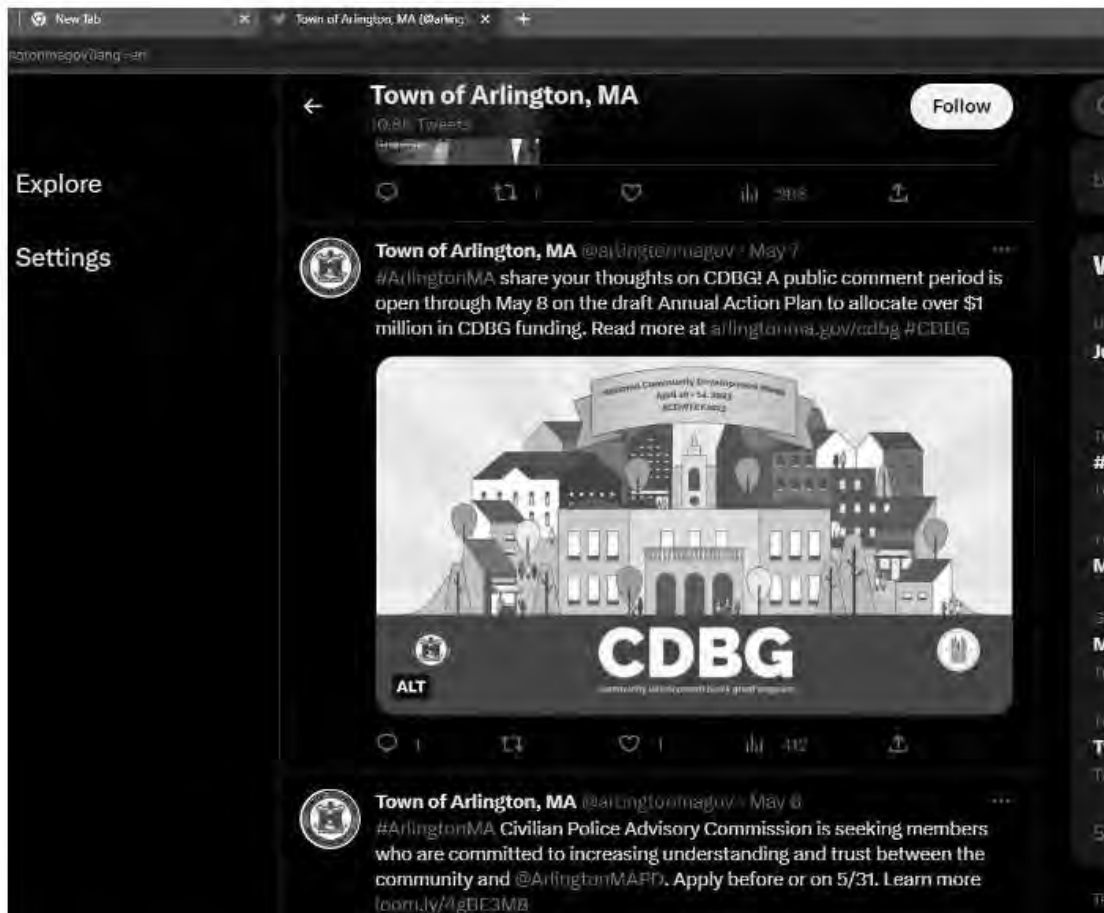













## Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 11/30/2025

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text" value="05/15/2023"/>	<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> <input type="text" value="Town of Arlington"/>		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text" value="046-001-070"/>	<b>* c. UEI:</b> <input type="text" value="T1LSFL7CKC97"/>	
<b>d. Address:</b>		
<b>* Street1:</b> <input type="text" value="730 Massachusetts Ave."/>	<b>Street2:</b> <input type="text"/>	
<b>* City:</b> <input type="text" value="Arlington"/>	<b>County/Parish:</b> <input type="text"/>	
<b>* State:</b> <input type="text" value="MA: Massachusetts"/>	<b>Province:</b> <input type="text"/>	
<b>* Country:</b> <input type="text" value="USA: UNITED STATES"/>	<b>* Zip / Postal Code:</b> <input type="text" value="02476-4906"/>	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> <input type="text"/>	<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b> <input type="text"/>	<b>* First Name:</b> <input type="text" value="Mary"/>	
<b>Middle Name:</b> <input type="text"/>	<b>* Last Name:</b> <input type="text" value="Muszynski"/>	
<b>Suffix:</b> <input type="text"/>	<b>Title:</b> <input type="text" value="COBG Administrator"/>	
<b>Organizational Affiliation:</b> <input type="text" value="Town of Arlington"/>		
<b>* Telephone Number:</b> <input type="text" value="781-316-3094"/>	<b>Fax Number:</b> <input type="text"/>	
<b>* Email:</b> <input type="text" value="mmuszynski@town.arlington.ma.us"/>		

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="United States Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14.216"/>	
<b>CFDA title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="n/a"/>	
<b>* Title:</b> <input type="text" value="n/a"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Cancel"/> <input type="button" value="Delete"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Community Development Block Grant"/>	
Attach supporting documents as specified in agency instructions: <div> <input type="button" value="Add Attachments"/> <input type="button" value="Cancel"/> <input type="button" value="Delete"/> </div>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="5th"/>	* b. Program/Project: <input type="text" value="SEIS"/>
Attach an additional list of Program/Project Congressional Districts if needed: <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="Cancel"/>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2023"/>	* b. End Date: <input type="text" value="06/30/2024"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal:	1,000,000.00
* b. Applicant:	0.00
* c. State:	0.00
* d. Local:	0.00
* e. Other:	0.00
* f. Program Income:	0.00
* g. TOTAL:	1,000,000.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="Cancel"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Sanford"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Pooler"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Town Manager"/>	
* Telephone Number: <input type="text" value="781-316-3010"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="spooler@town.arlington.ma.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="06/01/2023"/>

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0248-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.) as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by OMB Circular A-302

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Town Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Town of Arlington	5/12/2021

Standard Form 424B (Rev. 7-97) Back

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs); to ensure proper planning management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4722-4723) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-610), as amended relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§525 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290d-3 and 290d-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to this application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 16 U.S.C. §674), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(s) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11590; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Town Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Town of Arlington	5/22/23

SF-424D (Rev. 7-97) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

6/1/2023

Date

Town Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

6/1/2023  
\_\_\_\_\_  
Date

Town Manager  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
Signature of Authorized Official

6/1/2023  
Date

Town Manager  
Title

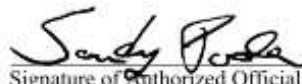
### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

6/1/2023

Date

Town Manager

Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Signature of Authorized Official

6/1/2023  
Date

Town Manager  
Title

### Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

  
Signature of Authorized Official

6/1/2023  
Date

Town Manager  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.